

REGULAR COUNCIL MEETING
Tuesday, May 25, 2021, 7:00pm

Join Zoom Meeting

<https://zoom.us/j/95158084622?pwd=dWdScjg0d3M2YjZFOTdBMkJUNnhVQT09>

Meeting ID: 951 5808 4622

Passcode: 887370

One tap mobile

929-205-6099

1. Call to Order – 7:00 p.m.
2. Adjustments to the Agenda
3. Consent Agenda
 - A. Approval of Minutes of the Regular City Council Meeting May 18, 2021
 - B. Approval of City Warrants from Week of Wednesday May 26, 2021
 - C. Clerk’s Office Licenses and Permits
4. City Clerk & Treasurer Report
5. Liquor Control Board
6. City Manager’s Report
7. Visitors and Communications
8. Old Business:
 - A. Update on Bond Projects Status and Expenses (Manager)
9. New Business
 - A. Committee Charge and Priorities
 - i. Dog Park Committee Charge and Priorities (Jeff Cochran)
 - ii. Barre City Energy Committee Charge and Priorities (Conor Teal and Romni Palmer)
 - iii. Paths, Routes and Trails Committee Charge and Priorities (Dan Sousa)
 - iv. Public Art Committee Charge and Priorities (Jeffrey Tuper-Giles)
 - B. Appointment of Alexander Raeburn to the Public Art Committee
 - C. Appointment of Hannah Morgan to the Community Garden Committee
 - D. Granite City Grocery Update (Nick Landry)
 - E. Clerk/Treasurer Annual Review, Set Compensation. (Clerk)
10. Round Table
11. Executive Session – As Needed
12. Adjourn

Steven E. Mackenzie, P.E., City Manager

The portion of this meeting starting at 7:00pm will be taped for re-broadcast on Channel 194 CVTV

and will be re-broadcast on Wednesday at 9:00 a.m. and 12:00 noon

CVTV Link for meetings online – cvtv723.org/

OTHER MEETINGS AND EVENTS

Until further notice, Committee and Board meetings may be held only via video (virtual) platforms. **Check the City Web Site for Meeting Warnings, Agendas and log-in instructions.**

Monday, May 24

Energy Committee, 5:30pm, Virtual (ZOOM)

Wednesday, May 26

Animal and Fowl Task Force, 6pm, Virtual (ZOOM)

Transportation Advisory Committee, 6:30pm, Virtual (ZOOM)

Thursday, June 3

Board of Civil Authority Pre-Election Meeting, 6pm, Virtual (ZOOM) and in-person, Alumni Hall 2nd floor

Wednesday, June 9

Barre Unified Union School District budget revote, BOR. Polls open 7am – 7pm. Voting is by drive-through

Ground Rules for Debating

- Rules may be reviewed periodically
- Practice Mutual Respect
 - Assume Good Intent and Explain Impact
 - Ask Clarifying Questions
 - If off course, interrupt and redirect
- Think, then A.C.T.
 - Alternatives – Identify All Choices
 - Consequences – Project Outcomes
 - Tell Your Story – Prepare Your Defense
- Ethics checks
 - Is it legal?
 - Is it in scope (Charter, Ordinance, Policy)?
 - Is it balanced?
- “ELMO” – Enough, Let’s Move On
 - Honor Time Limits
 - Be attentive, not repetitive
- Be open minded to different solutions or ideas
 - Remarks must be relevant and appropriate to the discussion; stay on subject.
 - Don’t leave with “silent disagreement”
 - Decisions agreed on by consensus when possible, majority when necessary
 - All decisions of Council are final
- No blame
 - Articulate Expectations of each other
 - We all deeply care about the City in our own way
 - Debate issues, not personalities
- Electronics
 - No texting/email/or videogames during the meeting
 - No notes are taken during Executive Session



City of Barre, Vermont

“Granite Center of the World”

Steven E. Mackenzie, P.E.
City Manager

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MEMO

TO: City Council
FR: The Manager
DATE: 05/21/21
SUBJECT: Packet Memo re: 05/25/21 Council Agenda Items

Councilors:

The following notes apply to packet support material for the Subject Council Agenda:

Executive Session:

None:

Adjustments to the Agenda:

Bill Ahearn issued a request after the Agenda Publication on Friday to add the following item to the Agenda under “Adjustments”:

“Authorization to expend up to \$50,000 from unallocated reserves for Preliminary Engineering to address Ammonia Removal at the Wastewater Treatment Plant”

His cover Briefing memo is in the packet just before Department Head Reports.

Manager’s Report:

I will be instituting a new protocol starting with this week’s “Friday” packet and the weekly Manager’s Report. My intent is to provide a *written* Manager’s Report/Memo prior to the Tuesday meeting. However, as I rarely have time to prepare my report on Fridays, and usually prepare my notes somewhere between Sunday and Tuesday, I will likely not have my reports complete in time for the routine Friday packets. Instead, my intent will be to prepare my Report over the week-end so it can be included in the “standard” Monday AP/PR packet. This will allow more time for Councilor “assimilation” of my report, and help expedite Council meetings. Certainly, if there are question, I’ll be happy to address them during the Manager’s Report Item on the Agenda.

The only potential drawback to this that I “see” is that it doesn’t allow the viewing audience to hear (all of) my remarks. However, I may still choose to comment on Public Notice activities/items in my report from which the viewing public may benefit.

We’ll try this to see how it works, and if any refinements are warranted. I’m open to and appreciate any feedback you may as we try this approach

Consent Agenda:

8.A Bonds Status Update

I have corrected one miscoded item (**DPW Campus Study**) in the \$560K Bond. This should have been coded “*In Process*” rather than “*Procured*”
The revised Memo and Matrix is included in the packet.

New Business:

None

**Regular Meeting of the Barre City Council
Held May 18, 2021**

The Regular Meeting of the Barre City Council was called to order on video conference by Mayor Lucas Herring at 7:00 PM. In attendance, participating on video or phone, were: From Ward I, Councilors Emel Cambel and Jake Hemmerick; from Ward II, Councilors Michael Boutin and Teddy Waszazak; and from Ward III, Councilor Ericka Reil. City staff members present via video or phone were City Manager Steve Mackenzie, Buildings and Community Services Director Jeff Bergeron, Fire Chief Doug Brent, and Clerk/Treasurer Carol Dawes.

Absent: From Ward III, Councilor Samn Stockwell.

Adjustments to the Agenda: Appointment to the Public Art Committee is deferred, and the Manager's report will be moved to later in the meeting.

Approval of Consent Agenda:

Council approved the following consent agenda items on motion of Councilor Waszazak, seconded by Councilor Cambel. **Motion carried on roll call vote, with all voting in favor.**

- A. Minutes of the following meetings:
 - a. Regular meeting of May 4, 2021
 - b. Special meeting of May 13, 2021
- B. City Warrants as presented:
 - a. Ratification of Week 2021-19, dated May 12, 2021:
 - i. Accounts Payable: \$226,643.61
 - ii. Payroll (gross): \$121,903.40
 - b. Approval of Week 2021-20, dated May 19, 2021:
 - i. Accounts Payable: \$182,107.18
 - ii. Payroll (gross): \$123,472.01
- C. 2021 Licenses & Permits: NONE
- D. Certification of Local Government Approval – Mosaic Vermont Emergency Housing Project.

The City Clerk/Treasurer Report –

Clerk/Treasurer Dawes reported on the following:

- Fourth quarter property taxes were due yesterday. The delinquency rate currently stands at approximately 7.5% with more payments expected through the mail over the next few days.
- The Barre Unified Union School District budget re-vote was held on May 11th. When the Barre City and Barre Town vote tallies were combined, the budget failed to pass. The budget will be re-voted on June 9th and again will be held as a drive-through in the BOR. Absentee ballots will be mailed to those who received them for the most recent re-vote.

Liquor Control – Council approved a request for alcohol in Rotary Park for a BCEMS retirement party on June 11th on motion of Councilor Cambel, seconded by Councilor Waszazak. **Motion carried on a roll vote, with Councilor Boutin abstaining.**

Visitors and Communications –NONE

Mayor Herring rearranged the schedule to allow more time before the public hearing warned for 7:15 PM.

New Business –

I) Accept/Award the Bid for the Sale of the City owned East Montpelier Property.

Councilor Boutin made the motion to award the bid to purchase the City-owned property in East

Montpelier to Josh and Ashley Devers and authorize the Manager to engage the City Attorney to consummate the property transfer, the net proceeds to be allocated for use to be approved by the Council. The motion was seconded by Councilor Waszazak. **Motion carried on roll call vote, with Councilor Herring voting against.**

Old Business –

A) Second Reading and Public Hearing Warned 7:15pm – Ord. #2021-03: Chapter 17 Traffic.

Mayor Herring opened the second reading and public hearing at 7:14 PM and invited questions and comments from the public and council. There was discussion on the proposed language that was removed from section 17-39, formatting section 17-26, and developing the fees called for in the draft revisions. Clerk Dawes said Council will be reviewing the City fee schedule in the near future, and talked about the timeline for when ordinance revisions go into effect and when fee changes go into effect, and she recommended the ordinance changes be effective when the fees go into effect.

Council approved warning a new 2nd reading and public hearing for June 8th, at which time they will also consider fees associated with the ordinance, on motion of Councilor Hemmerick, seconded by Councilor Cambel. **Motion carried on roll call vote, with all voting in favor.**

New Business – continued

A) Appointment of Alexander Raeburn to the Public Art Committee.

This item is deferred.

B) Update from the VT Dept. of Health.

Joan Marie Misek from the VT Department of Health thanked the City for allowing use of civic center facilities for COVID testing and vaccinating clinics over the past year. Ms. Misek said regular programs are on hold while VDH staff have been redeployed to cover COVID responses. There was discussion on boards of health and health officers and how they can support the community, making sure VDH data is kept and reported by town and not by region, enforcement of mask mandates, and lessons learned during the pandemic. Ms. Misek said communities should devote time to building on their work with the Local Emergency Planning Committees (LEPC), develop communications networks, train staff on health safety, disseminate accurate information, and promote unity in the community. There was discussion on VDH's ability to do research to help address community health issues, and conducting health inspections. Fire Chief Doug Brent thanked Ms. Misek for her significant assistance during the pandemic.

C) Committee Charge and Priorities.

- i. Tree Stewardship Committee**
- ii. Garden Committee**
- iii. Civic Center Committee**

Amanda Garland shared information about the Tree Stewardship Committee including photos of trees being planted on North Main Street, and the newly created tree nursery at the Dix Reservoir in Orange. The nursery allows the committee to grow trees for placement in the City rather than purchasing larger trees, as a cost savings measure. Ms. Garland said the committee has planted more than 65 trees since its inception, and is working on placing guards around the trees along North Main Street to protect them from damage caused by sidewalk plowing. Mayor Herring noted the committee's charge and priorities were included in the Council packet. Council approved the charge and priorities on motion of Councilor Boutin, seconded by Councilor Reil. **Motion carried on roll call vote, with all voting in favor.**

Ms. Garland shared information about the Community Garden Committee, saying there are eight plots in the Elmwood Cemetery garden, two plots at Garfield playground, and four plots on Brook Street. The committee is starting a perennial garden on a small parklet next to Mathewson School. There was discussion on making gardens accessible, and interest by the North Barre Manor residents for a

community garden in their neighborhood. Council approved the charge and priorities of the Committee on motion of Councilor Cambel, seconded by Councilor Hemmerick. **Motion carried on roll call vote, with all voting in favor.**

Sue Higby shared information about the Civic Center Committee, and noted the facility binds the community together and serves as a welcome wagon for neighboring regions. The Civic Center is an economic development tool, and the board members have decades of business leadership experience to offer the City. There was discussion on holding a walk-through of the facilities for the Council in the near future. Council approved the charge and priorities of the Committee on motion of councilor Cambel, seconded by Councilor Waszazak. **Motion carried on roll call vote, with all voting in favor.**

D) Buildings and Community Services Update.

Buildings and Community Services Director Jeff Bergeron said reconstruction of the municipal pool is on target, and the pool is expected to open this summer on its usual schedule. Mr. Bergeron said he's received no bids for replacement of the pool house roof, and is going back out to bid for the project. Cornerstone Field is being prepared for use this summer by 9 and 10 year olds, and the tennis courts are being used by Spaulding High School as their home courts. There have been trash and vandalism issues with Rotary Park, and some vandalism to structures in Charlie's Playground. The temporary ramp installed at the auditorium for the vaccination clinics is being removed. The BOR was used heavily this spring for batting practice, and last week's school budget revote. Four people have been hired as summer employees for the cemeteries and parks, and volunteers are planting flowers in the cemeteries. Spaulding High School is holding its senior prom in the auditorium on June 5th, and CDL testing and food distributions continue at the Civic Center. There was discussion on the impact of allowing dogs in the cemeteries, creating a yard waste disposal site for City residents, and doing more tree trimming to allow better sightlines for signs around the City.

E) Aldrich Library Quarterly Update.

Aldrich Library executive director Loren Polk gave a Powerpoint presentation on recent library activities, highlighting circulation during COVID. Ms. Polk said the plan is to reopen for book browsing and checkout beginning June 16th, the library will again serve as a summer meal site and continues to offer appointments for computer and wifi access.

F) Barre Area Development Quarterly Update.

BADC executive director Cody Morrison gave a Powerpoint presentation on recent activities including expanding and consolidating their web presence, advertising in Vermont Business Magazine, building partnerships, and sponsoring and participating in the Vermont Manufacturing Summit.

G) Barre Partnership Quarterly Update.

Partnership executive director Tracie Lewis said they have welcomed several new board members recently, and noted some new businesses have opened in the City in the last few months. They have been raising money for flowers and are working with the Granite Center Garden Club on getting them planted around the downtown. Concerts in Currier Park and Food Truck Thursdays at the park begin on July 8th, and the farmers market in the Pearl Street Pedway starts on June 2nd. In lieu of the Heritage Festival, there will be a Fall Festival September 30th through October 2nd, and the Partnership is looking to develop a "restaurant bingo" game to encourage people to dine at local establishments.

H) Update on Bond Projects Status and Expenses.

Due to the late hour, the Mayor deferred this item.

City Manager's Report - Manager Mackenzie reported on the following:

- COVID update: issued an updated memo to staff regarding COVID safety protocols in and around City facilities.
- Will bring recommendations for City-wide reassessment to Council at the June 1st meeting.
- Will be re-advertising for an assessor.
- Attended VLCT workshop on American Rescue Plan guidance for federal funds.
- Annual bike path inspection and maintenance has been performed.
- Parking meter clock changeouts should be completed shortly.
- Outlined recent professional development activities.
- Attended a review of the state's pension funds with State Treasurer Beth Pearce.
- Third session of police union contract negotiations is scheduled for later this week.

Clerk Dawes said H.444, the bill that includes the City's charter changes approved by the voters in March, is up for its third reading in the House tomorrow, and once passed will go to the Senate for approval. The House removed the section on flags, and tweaked the section on speed limits to bring it into compliance with Agency of Transportation requirements.

Round Table –

Councilor Reil reminded everyone of the housing and transportation Zoom forum she and Councilor Hemmerick have put together for tomorrow evening.

Executive Session – NONE

The Council meeting was adjourned by Mayor Herring at 10:02 PM.

There is no audio recording of this meeting. The meeting was recorded on the video conference platform.

Respectfully submitted,

Carolyn S. Dawes, City Clerk

By check number for check acct 01(GENERAL FUND) and check dates 05/26/21 thru 05/26/21

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check

01031	ACCURA PRINTING						
	72291	trespass notices	001-6050-360.1161	INVESTIGATIONS MATERIALS	0.00	122.00	140991
01142	AFLAC						
	780800	monthly premium	001-2000-240.0019	AFLAC PAYABLE	0.00	4,571.55	140992
01136	ALLEGIANCE TRUCKS						
	X401002040	gear,core	001-8050-320.0743	TRUCK MAINT - STS	0.00	1,406.14	140993
01060	AMAZON CAPITAL SERVICES						
	LKK7	cable,software	001-6050-350.1053	OFFICE SUPPLIES/EQUIPMENT	0.00	68.85	140994
	M9WF	battery pack	001-6050-350.1053	OFFICE SUPPLIES/EQUIPMENT	0.00	105.93	140994
					-----	0.00	174.78
01091	ARIES INDUSTIRES INC						
	405507	shafts	003-8300-320.0750	MAIN LINE MAINT	0.00	195.08	140995
23018	AUBUCHON HARDWARE						
	052121	credit	001-8050-320.0727	BLDG & GROUNDS MAINT	0.00	-149.54	140996
	193073	credit	002-8200-350.1060	SMALL TOOLS	0.00	-20.90	140996
	193133	credit	001-8050-320.0727	BLDG & GROUNDS MAINT	0.00	-3.60	140996
	193342	credit	003-8330-350.1060	SMALL TOOLS	0.00	-11.68	140996
	490809	credit	001-8050-320.0727	BLDG & GROUNDS MAINT	0.00	-1.08	140996
	495233	credit	001-8050-320.0727	BLDG & GROUNDS MAINT	0.00	-7.26	140996
	497087	credit	003-8330-350.1060	SMALL TOOLS	0.00	-0.23	140996
	499477	padlock,keys	001-8050-360.1191	STREET LIGHT MAINTENANCE	0.00	140.80	140996
	499500	plier,fence posts	001-7015-320.0721	FIELD MAINTENANCE	0.00	25.16	140996
	499501	spray,nozzle	003-8330-320.0727	BLDG & GROUNDS MAINT	0.00	59.35	140996
	499505	bolts	001-7015-320.0721	FIELD MAINTENANCE	0.00	26.98	140996
	499530	tubing	001-8050-350.1061	SUPPLIES - GARAGE	0.00	18.84	140996
	499594	trowels	001-8500-350.1060	SMALL TOOLS	0.00	8.24	140998
	499596A	top soil	001-8500-360.1195	CEMETERY TRUST - FLOWER	0.00	9.96	140998
					-----	0.00	95.04
02047	BARRE ELECTRIC & LIGHTING SUPPLY I						
	321037	bulbs	001-6070-200.0211	TRAFFIC LIGHT MAINTENANCE	0.00	70.56	140999
02221	BEAUREGARD EQUIPMENT INC						
	36565	kit,freight	002-8200-320.0740	EQUIPMENT MAINT	0.00	212.32	141000
02193	BEN'S UNIFORMS						
	095682	vest carrier,freight	001-6050-340.0940	CLOTHING	0.00	110.00	141001
03217	C V LANDFILL INC						
	687739	grit,green up waste	003-8330-230.0518	GRIT	0.00	1,166.00	141002
	687739	grit,green up waste	001-8050-320.0747	YARD WASTE COLLECTIONS	0.00	63.58	141002
					-----	0.00	1,229.58
03292	CAMP PRECAST CONCRETE PRODUCTS INC						
	46743	concrete	001-8050-350.1063	SUPPLIES - NSC	0.00	426.00	141003

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PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
	46743	concrete	001-8050-350.1064	SUPPLIES - SS	0.00	426.00	141003
					0.00	852.00	
03276 CARROLL CONCRETE							
	385835	concrete	001-8050-350.1062	SUPPLIES - SW	0.00	1,314.00	141004
03043 CASELLA WASTE MGT INC							
	2540776	trash removal	001-7020-200.0213	RUBBISH REMOVAL	0.00	396.06	141005
	2540776	trash removal	001-8050-200.0213	RUBBISH REMOVAL	0.00	335.18	141005
	2540776	trash removal	001-6043-200.0213	RUBBISH REMOVAL	0.00	229.55	141005
	2540776	trash removal	001-7035-200.0213	RUBBISH REMOVAL	0.00	320.72	141005
					0.00	1,281.51	
03195 CLARK'S COLLISION CENTER INC							
	13024	vehicle repairs	001-6050-320.0720	VEHICLE MAINTENANCE	0.00	985.40	141006
03013 CODY CHEVROLET-CADILLAC INC							
	87001	trim	002-8220-320.0743	TRUCK MAINT	0.00	383.22	141007
03231 CONSTRUCTION DYNAMICS INC							
	35472	contractor services	050-5830-360.1166	2020 \$1.7M BOND EXP POOL	0.00	22,476.00	141008
04071 DEAD RIVER CO							
	051021	fuel oil,lic fee,fuel tax	001-8050-330.0829	FUEL OIL - GARAGE	0.00	56.56	141009
	051021	fuel oil,lic fee,fuel tax	003-8330-330.0825	FUEL OIL	0.00	861.30	141009
	051021A	fuel oil,lic fee,fuel tax	001-6043-330.0833	FUEL OIL	0.00	1,038.78	141009
	051021A	fuel oil,lic fee,fuel tax	001-7015-330.0831	WHEELLOCK BLDG FUEL	0.00	305.55	141009
					0.00	2,262.19	
04095 DUFRESNE GROUP							
	15453	engineering services	003-8430-400.1401	NE PUMP STA RLF	0.00	955.00	141010
05044 ED'S REPAIR SHOP							
	31543	labor,plugs,filters,line	001-8500-350.1060	SMALL TOOLS	0.00	297.71	141011
05059 ENDYNE INC							
	361307	lab services	002-8220-320.0749	WATER SAMPLING/TESTING	0.00	100.00	141012
	370928	lab services	003-8330-320.0749	WASTEWATER SAMPLING/TESTI	0.00	265.00	141012
	370966	sludge disposal	003-8330-230.0519	DISPOSAL OF SLUDGE	0.00	1,428.00	141012
					0.00	1,793.00	
05030 ESMI OF NEW YORK LLC							
	381141	sludge disposal	003-8330-230.0519	DISPOSAL OF SLUDGE	0.00	2,662.03	141013
	388995	sludge disposal	003-8330-230.0519	DISPOSAL OF SLUDGE	0.00	9,784.62	141013
					0.00	12,446.65	
06009 F W WEBB CO							
	71465410	filter,tape	001-6043-320.0731	CITY HALL IMPROVE/REPAIRS	0.00	30.02	141014

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PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
	71554502	pipe, solvent, caps, primer	003-8330-320.0727	BLDG & GROUNDS MAINT	0.00	31.42	141014
	71584792	nipples	003-8330-320.0740	EQUIPMENT MAINT	0.00	7.80	141014
					0.00	69.24	
06065	FISHER AUTO PARTS						
	297965	mat	001-8050-350.1061	SUPPLIES - GARAGE	0.00	17.87	141015
06012	FISHER SCIENTIFIC						
	3729020	filter paper, freight	003-8330-320.0737	LAB MAINT	0.00	355.56	141016
07006	GREEN MT POWER CORP						
	04971-0421	E Cobble Hill Rd water ps	002-8200-200.0205	ELECTRICITY-FIRE DISTRICT	0.00	236.44	141017
	105860-0421	Nelson St prv	002-8200-200.0203	ELECTRICITY-NELSON PV	0.00	20.32	141017
	149710-0421	Rt 302 prv	002-8200-200.0212	ELECTRICITY - RT 302 POLE	0.00	45.98	141017
	40586-0421	Main St lights	001-6060-200.0210	ELECTRICITY	0.00	392.06	141017
	579510-0421	Hill St/Washington St lgt	001-6070-200.0210	TRAFFIC LIGHT ELECTRICITY	0.00	112.65	141017
	63423-0421	Currier Park panel	001-8040-200.0210	ELECTRICITY CURRIER/DENTE	0.00	41.88	141017
	72080-0421	S Main St/Parkside Terr	001-6070-200.0210	TRAFFIC LIGHT ELECTRICITY	0.00	73.22	141017
	951210-0421	Hill St/Ayers St light	001-6070-200.0210	TRAFFIC LIGHT ELECTRICITY	0.00	97.39	141017
					0.00	1,019.94	
08904	GREERS DRYCLEANING						
	043021	uniform cleaning	001-6040-340.0945	DRY CLEANING	0.00	20.95	141019
	043021	uniform cleaning	001-6050-340.0945	DRY CLEANING	0.00	276.15	141019
					0.00	297.10	
11006	KIRKPATRICK TROY						
	051321	lock up meals	001-6050-230.0511	LOCK-UP MEALS	0.00	6.78	141020
12054	LAWSON PRODUCTS INC						
	9308439332	plate, ty-rap, freight	001-8050-350.1061	SUPPLIES - GARAGE	0.00	119.69	141021
12131	LEWIS BRITTANY						
	051321	glasses	001-6050-340.0944	GLASSES	0.00	185.00	141022
	051421	reimb uniform pants	001-6050-340.0940	CLOTHING	0.00	119.98	141022
					0.00	304.98	
13120	MACHIA DELPHIA						
	052021	shoes	001-6045-340.0943	FOOTWARE	0.00	65.00	141023
13030	MCCULLOUGH CRUSHING INC						
	98659	topsoil	001-8050-350.1062	SUPPLIES - SW	0.00	106.00	141024
13189	MILES SUPPLY INC						
	0149116-01	liners, bags	001-8050-350.1065	SUPPLIES - STS	0.00	235.25	141025

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PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
13017 MORGAN ELIJAH							
	11	mileage	001-8020-130.0182	TRAVEL/MEALS	0.00	1.79	141026
	12	mileage	001-8020-130.0182	TRAVEL/MEALS	0.00	0.95	141026
					0.00	2.74	
13210 MVP HEALTH CARE INC							
	15172278	prem 6/1-6/30/21	001-2000-240.0008	HEALTH PAYABLE	0.00	6,571.72	141027
	15172278	prem 6/1-6/30/21	001-9020-110.0151	HEALTH INSURANCE	0.00	75,345.62	141027
	15172278	prem 6/1-6/30/21	002-8200-110.0151	BLUE CROSS/BLUE SHIELD	0.00	2,892.26	141027
	15172278	prem 6/1-6/30/21	002-8220-110.0151	BLUE CROSS/BLUE SHIELD	0.00	2,865.87	141027
	15172278	prem 6/1-6/30/21	003-8300-110.0151	BLUE CROSS/BLUE SHIELD	0.00	3,015.47	141027
	15172278	prem 6/1-6/30/21	003-8330-110.0151	BLUE CROSS/BLUE SHIELD	0.00	3,561.85	141027
					0.00	94,252.79	
14134 NORTHEAST DELTA DENTAL							
	060121	prem 6/1-6/30/21	001-9020-110.0153	DENTAL INSURANCE	0.00	34.33	141028
	060121	prem 6/1-6/30/21	001-9020-110.0153	DENTAL INSURANCE	0.00	2,796.25	141028
	060121	prem 6/1-6/30/21	002-8200-110.0153	DENTAL INS	0.00	156.92	141028
	060121	prem 6/1-6/30/21	002-8220-110.0153	DENTAL INS	0.00	76.10	141028
	060121	prem 6/1-6/30/21	003-8300-110.0153	DENTAL INSURANCE	0.00	122.94	141028
	060121	prem 6/1-6/30/21	003-8330-110.0153	DENTAL INSURANCE	0.00	110.43	141028
	060121	prem 6/1-6/30/21	001-2000-240.0018	DENTAL PAYABLE	0.00	2,669.23	141028
					0.00	5,966.20	
14121 NORTHFIELD AUTO SUPPLY							
	330900	plug,tubing,lamps	001-8050-320.0743	TRUCK MAINT - STS	0.00	37.89	141029
	330911	connectors	001-8050-320.0743	TRUCK MAINT - STS	0.00	24.23	141029
	330913	connectors	001-8050-320.0743	TRUCK MAINT - STS	0.00	49.10	141029
	330960	credit-test ins	001-8050-320.0743	TRUCK MAINT - STS	0.00	-5.20	141029
	331917	thinner,wheel kit	001-8050-320.0740	EQUIPMENT MAINT - STS	0.00	44.98	141029
	331943	swivel,connector	001-8050-320.0743	TRUCK MAINT - STS	0.00	11.48	141029
	331998	trailer wire	001-8050-320.0740	EQUIPMENT MAINT - STS	0.00	52.64	141029
	332055	oil	001-8050-320.0740	EQUIPMENT MAINT - STS	0.00	2.19	141029
	333870	credit-connector	001-8050-320.0743	TRUCK MAINT - STS	0.00	-2.74	141029
	338534	credit-core	001-6040-320.0720	CAR/TRUCK MAINT	0.00	-18.00	141029
	338535	filters	001-6040-320.0720	CAR/TRUCK MAINT	0.00	152.06	141029
	338543	credit-cable	002-8220-320.0743	TRUCK MAINT	0.00	-10.20	141029
	338568	win clip	002-8220-320.0743	TRUCK MAINT	0.00	1.99	141029
	338687	cable tie	001-8050-350.1061	SUPPLIES - GARAGE	0.00	9.49	141029
					0.00	349.91	
14164 NOVUS MORRISON SOLAR LLC							
	186	est monthly output	001-6043-200.0212	CITY HALL BM SOLAR PROJ	0.00	611.44	141031
	186	est monthly output	001-7020-200.0212	AUD BM SOLAR PROJECT	0.00	1,454.27	141031

By check number for check acct 01(GENERAL FUND) and check dates 05/26/21 thru 05/26/21

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
	186	est monthly output	001-7030-200.0212	BOR BM SOLAR PROJECT	0.00	2,182.00	141031
	186	est monthly output	001-7035-200.0212	PSB BM SOLAR PROJECT	0.00	1,377.53	141031
	186	est monthly output	003-8330-200.0212	WWTP BM SOLAR PROJ	0.00	6,363.76	141031

					0.00	11,989.00	
15012 ONION RIVER ANIMAL HOSPITAL							
	296920	Bravecto treatment	001-6050-360.1159	K-9	0.00	96.00	141032
15003 ORMSBY'S COMPUTER SYSTEMS INC							
	38688	laptop	001-6050-440.1240	COMPUTER EQUIP/SOFTWARE	0.00	1,355.00	141033
	38688	laptop	048-7101-320.0743	EXPENSES DVAW (BWSS)	0.00	1,355.00	141033
	38694	USB-C Dock for Notebook	001-6050-440.1240	COMPUTER EQUIP/SOFTWARE	0.00	195.00	141033
	38695	HP ProDesk	001-6050-440.1240	COMPUTER EQUIP/SOFTWARE	0.00	1,398.00	141033

					0.00	4,303.00	
16003 PIKE INDUSTRIES INC							
	1127914	asphalt	001-8050-350.1062	SUPPLIES - SW	0.00	264.00	141034
	1127914	asphalt	001-8050-360.1172	BITUMINOUS HOT MIX-ST5	0.00	209.07	141034
	1127914	asphalt	002-8200-320.0750	MAIN LINE MAINT	0.00	2,003.07	141034
	1127914	asphalt	002-8200-320.0750	MAIN LINE MAINT	0.00	925.32	141034

					0.00	3,401.46	
16115 PLANT TAVIAN & SAMANTHA DICKINSON							
	00509	water overpayment	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	191.32	141035
	00509A	water overpayment	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	10.10	141035

					0.00	201.42	
18004 REYNOLDS & SON INC							
	3390022	gloves, freight	002-8220-340.0941	EQUIPMENT - SAFETY	0.00	467.00	141036
18111 ROCCO REALTY LLC							
	03261	tax sale 85 Smith St	001-2000-250.0322	TAX SALE LIABILITY	0.00	9,180.00	141037
19002 SAFETY-KLEEN SYSTEMS INC							
	85929492	washer solvent	001-8050-320.0743	TRUCK MAINT - STS	0.00	264.19	141038
19150 SHERWIN WILLIAMS CO							
	7294-1	pool paint	050-5830-360.1166	2020 \$1.7M BOND EXP POOL	0.00	10,908.13	141039
19020 SMITH & WARREN							
	A995313	badges, freight	001-6050-340.0941	EQUIPMENT - SAFETY	0.00	768.87	141040
19063 STROBES N' MORE							
	224020	lens, freight	001-8050-320.0743	TRUCK MAINT - STS	0.00	178.88	141041
19188 SURPASS CHEMICAL CO INC							
	356764	chemicals	003-8330-360.1140	SODIUM HYPOCHLORITE	0.00	3,215.86	141042

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Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check

19160 SWISH WHITE RIVER							
	W433080	gloves	002-8220-340.0941	EQUIPMENT - SAFETY	0.00	172.80	141043
20026 TI-SALES INC							
	0130428	metering pump, credit	003-8330-320.0740	EQUIPMENT MAINT	0.00	425.85	141044
	0130561	o-rings	003-8330-320.0740	EQUIPMENT MAINT	0.00	2,433.90	141044
					-----	-----	
					0.00	2,859.75	
20002 TIMES ARGUS ASSOC INC							
	6148	advertise 4th Qtr taxes	001-5070-230.0510	ADVERTISING (TAXES)	0.00	97.04	141045
	6161	advertise agenda 5/11	001-5010-230.0510	ADVERTISING/PRINTING	0.00	170.69	141045
	6185	advertise Chapter 7	001-5010-230.0510	ADVERTISING/PRINTING	0.00	119.98	141045
	6789	advertise 4th Qtr taxes	001-5070-230.0510	ADVERTISING (TAXES)	0.00	299.12	141045
	6808	advertise agenda 5/13	001-5010-230.0510	ADVERTISING/PRINTING	0.00	90.98	141045
	6846	advertise agenda 5/18	001-5010-230.0510	ADVERTISING/PRINTING	0.00	321.69	141045
	6872	advertise Chapter 17	001-5010-230.0510	ADVERTISING/PRINTING	0.00	201.60	141045
					-----	-----	
					0.00	1,301.10	
20032 TUCKER MACHINE CO INC							
	01-20488	spool	001-8500-320.0733	BLDG/GRNDS MAINT ST MONIC	0.00	66.23	141046
	01-20488	spool	001-8500-320.0730	BLDG/GRND MAINT ELMWOOD	0.00	66.23	141046
					-----	-----	
					0.00	132.46	
21002 UNIFIRST CORP							
	0515	credit sales tax	003-8330-320.0743	TRUCK MAINT	0.00	-7.14	141047
	0930	uniform rental	003-8300-320.0743	TRUCK MAINT	0.00	34.46	141047
	0930	uniform rental	003-8300-340.0940	CLOTHING	0.00	34.60	141047
	0930	uniform rental	003-8330-320.0743	TRUCK MAINT	0.00	32.82	141047
	0931	uniform rental	001-7020-340.0940	CLOTHING	0.00	56.32	141047
	0931	uniform rental	001-7030-340.0940	CLOTHING	0.00	50.92	141047
	0931	uniform rental	001-7035-340.0940	CLOTHING	0.00	21.72	141047
	0931	uniform rental	001-7015-340.0940	CLOTHING	0.00	10.58	141047
	0931	uniform rental	001-8500-340.0940	CLOTHING	0.00	21.02	141047
	0932	uniform rental	002-8220-340.0940	CLOTHING	0.00	66.99	141047
	0933	uniform rental	001-8050-320.0743	TRUCK MAINT - STS	0.00	69.00	141047
	0933	uniform rental	001-8050-340.0940	CLOTHING	0.00	252.16	141047
	0933	uniform rental	002-8200-340.0940	CLOTHING	0.00	90.07	141047
	0933	uniform rental	003-8300-340.0940	CLOTHING	0.00	56.18	141047
	1070001894	uniform rental	002-8220-340.0940	CLOTHING	0.00	68.56	141047
	1895	uniform rental	001-8050-320.0743	TRUCK MAINT - STS	0.00	69.00	141047
	1895	uniform rental	001-8050-340.0940	CLOTHING	0.00	214.32	141047
	1895	uniform rental	002-8200-340.0940	CLOTHING	0.00	90.73	141047
	1895	uniform rental	003-8300-340.0940	CLOTHING	0.00	56.84	141047
	4555833	uniform rental	002-8200-340.0940	CLOTHING	0.00	68.56	141047
					-----	-----	
					0.00	1,357.71	
21017 UNUM LIFE INS CO OF AMERICA							
	060121	prem 6/1-6/30/21	001-9020-110.0152	LIFE INSURANCE	0.00	4,226.34	141049

05/21/21
01:03 pm

City of Barre Accounts Payable
Warrant/Invoice Report # 21-47

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dmcnally

By check number for check acct 01(GENERAL FUND) and check dates 05/26/21 thru 05/26/21

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
	060121	prem 6/1-6/30/21	001-9020-110.0152	LIFE INSURANCE	0.00	42.05	141049
	060121	prem 6/1-6/30/21	002-8200-110.0152	LIFE INS	0.00	149.89	141049
	060121	prem 6/1-6/30/21	002-8220-110.0152	LIFE INS	0.00	144.76	141049
	060121	prem 6/1-6/30/21	003-8300-110.0152	LIFE INSURANCE	0.00	151.85	141049
	060121	prem 6/1-6/30/21	003-8330-110.0152	LIFE INSURANCE	0.00	185.73	141049
	060121	prem 6/1-6/30/21	001-2000-240.0017	LIFE PAYABLE	0.00	2,329.53	141049

					0.00	7,230.15	
22011 VIKING-CIVES USA							
	4507010	cable, freight	001-8050-320.0740	EQUIPMENT MAINT - STS	0.00	307.20	141050
22019 VT AGY OF TRANSPORTATION							
	3	Barre projects	002-2000-200.0215	DUE TO STATE OF VT	0.00	20,530.31	141051
	3	Barre projects	003-2000-200.0215	DUE TO STATE OF VT	0.00	311,469.69	141051

					0.00	332,000.00	
23050 W B MASON CO INC							
	220224691	glass cleaner	001-7020-350.1049	CUSTODIAL SUPPLIES	0.00	27.99	141052
25104 WOODS CRW CORP							
	S94045	edge,nuts,bolts, freight	001-8050-320.0740	EQUIPMENT MAINT - STS	0.00	741.69	141053
	S94234	cylinder, freight	001-8050-320.0740	EQUIPMENT MAINT - STS	0.00	821.10	141053

					0.00	1,562.79	
23041 WORK SAFE							
	25427	delineators	001-8050-360.1189	STREET SIGNS	0.00	406.80	141054

By check number for check acct 01(GENERAL FUND) and check dates 05/26/21 thru 05/26/21

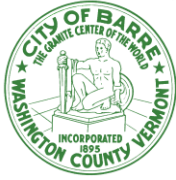
Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
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Report Total

548,735.34

To the Treasurer of City of Barre, We Hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ ***548,735.34
 Let this be your order for the payments of these amounts.



City of Barre, Vermont

“Granite Center of the World”

Steven E. Mackenzie, P.E.
City Manager

6 N. Main St., Suite 2
Barre, VT 05641
Telephone (802) 476-0240
FAX (802) 476-0264
manager@barrecity.org

BRIEFING MEMO

TO: City Council
FR: The Manager
CC: Department Heads
DATE: 05/16/21 R.1
SUBJECT: 05/18/21 Council Agenda Item 9.H - Bonds Update

Councilors:

In addition to the detailed spreadsheets attached, I provide this Cover Memo as a concise overview of the Status of the following Bonds approved by the Council and voters since 2018 summarized as follows:

<u>Town Mtg Date</u>	<u>Amount</u>	<u>Purpose</u>
March 2018	\$1.15M	Infrastructure, Facilities, Equipment
March 2018	\$720,000	Pool Refurbishment
Nov. 2018	\$900,000	WWTF Biolsolids Improvements
March 2019	\$560,000	Facilities, Infrastructure, TIF Audit
March 2019	\$2.5M	Infrastructure
March 2019	\$1.7 M	Equipment, Infrastructure

Subject to confirmation from Treasurer Carol Dawes, I believe all of the bonds have been sold through the Vermont Bond Bank and any unexpended bond proceeds to date are earning interest to help defray interest expenses incurred to date.

The attached three (3) pdf spreadsheets were prepared by Dawn Monahan from the original itemized bond proposals and are used to code and track bond expenses every 2-3 weeks to monitor and manage both progress and expenses. I have also annotated each of the spreadsheets to assist your review. The spreadsheets provide expenditure details on an item by item basis.

Following is the Color Code Legend to facilitate an expedient review of each spreadsheet and the item status within each.

Procurement Status Color Code	
Procured	Item acquisition/implementation complete; no further expense to this line item
In-Process	Acquisition/implementation in process, item not yet complete
Awaiting RFQ Preparation	Awaiting Preparation of Procumbent Documents; no expense incurred to date
On-hold/Deferred	Acquisition/implementation on hold awaiting determination of contingency need
Canceled	Acquisition/implementation expense abated; allocation to (pool) contingency

Lastly, following is a quantitative summary of the status of each bond.

Quantitative Completion Status Summary

Bond/Note	No. of Items	Items Complete	Items Complete (%)	Items Complete (\$)	Dollars Expended (%)
\$1.15M	9	8	89%	\$1,118,017	97%
\$720,000	1	1	100%	\$720,000	100%
\$560,000	6	3	50%	\$275,235	49%
\$900,000	4	1	25%	\$269,530	29%
\$2.5M	10	2	20%	\$86,460	3%
\$1.7 M	25	12	48%	\$894,547	53%

From a holistic perspective, we have completed **49%** of the programmed items. We have expended \$3.364 M of the authorized \$7.495 M, or approximately **45%** to-date.

\$1.7M projects breakdown (voter approved 3-3-2020)

05/12/21

Project	WATER	WTP	SEWER	WWTF	CAPITAL	CODES	Spent to date	Remaining
UNBUDGETED - USE FROM CONTINGENCY								
Confined Space Compliance						050-5830-370.1162	15,394	(15,394)
EQUIPMENT								
DPW Equipment:								
6 Wheel Side Dump w/ Plow/Salter					\$ 175,000	050-5830-370.1161	158,061	16,939
Sidewalk Plow/Sander					\$ 75,000		73,894	1,106
HD 1Ton 6WD w/ Plow/Sander					\$ 63,000		80,053	(17,053)
1Ton Fleet service/patrol truck					\$ 35,000			35,000
BCS Dept. Equipment:								
Pickup Truck					\$ 30,000	050-5830-370.1166	26,562	3,438
Hydraulic powered 10' reel mower					\$ 28,000			28,000
Fire Dept. Equipment:								
3/4Ton Pickup Truck					\$ 40,000	050-5830-370.1162	37,090	2,910
Multi-Funds Equipment:								
Backhoe Front-end Loader	\$ 22,500					002-8620-510.1400	22,500	
			\$ 22,500			003-8630-510.1400	22,500	
Pavement Breaker - excavator mounted (hydraulic hammer)	\$ 6,250				\$ 45,000	050-5830-370.1161	45,000	-
			\$ 6,250			002-8620-510.1400	3,250	
					\$ 12,500	003-8630-510.1400	3,250	
						050-5830-370.1161	3,250	15,250
1Ton Vibratory Steel Wheel Roller	\$ 6,000					002-8620-510.1400	7,725	
			\$ 6,000			003-8630-510.1400	7,725	
					\$ 12,000	050-5830-370.1161	15,450	(6,900)
Radio Upgrades	\$ 5,000					002-8620-510.1400		
			\$ 5,000			003-8630-510.1400		
					\$ 10,000	050-5830-370.1161		20,000
Water Dept. Equipment:								
Remote Sensing Equipment	\$ 17,500					002-8620-510.1400		17,500
Sewer Dept. Equipment:								
2 3/4yd. Bucket Loader (used)				\$ 37,500		003-8633-510.1400	26,000	11,500
FACILITIES								
City Hall Rearrangement					\$ 100,000	050-5830-340-1160	6,145	93,855
City Hall Code Compliance Funds					\$ 100,000	050-5830-340-1160	9,335	90,665
Alumni Hall Boiler Room Code Compliance & Boiler Replacement					\$ 150,000	050-5830-340-1165	123,542	26,458
Civic Center Balcony Chairs					\$ 45,000	050-5830-340-1164		45,000
Alumni Hall Bathroom					\$ 7,500	050-5830-340-1165	7,500	-
DPW Code Compliance Funds	\$ 19,500					002-8620-520-1401		
			\$ 19,500			003-8630-520-1401		
					\$ 21,000	050-5830-340-1161		60,000
SYSTEMS								
Fleet/Fuel Mgmt. Software					\$ 25,000	050-5830-350-1169		25,000
DPW Garage Lighting, monitoring & telemetry-temp, vagrancy, security call-out					\$ 30,000	050-5830-350-1161		30,000
City Hall Camera System					\$ 22,500	050-5830-350-1160		22,500
INFRASTRUCTURE								
Swimming Pool					\$ 250,000	050-5830-360-1166	196,479	53,521
Merchants Row Design Phase					\$ 250,000	050-5830-360-1161	3,843	246,157
TOTALS	\$ 76,750	\$ -	\$ 59,250	\$ 37,500	\$ 1,526,500	\$ 1,700,000	\$ 894,547	\$ 805,453
	4.51%		3.49%	2.21%	89.79%			

Spent to date: **52.62%**

\$2.5M projects breakdown (voter approved 3-5-2019)

05/12/21

Project	002-8420 WATER	002-8422 WTP	003-8430 SEWER	003-8433 WWTF	050-5820 CAPITAL	CODES	Spent to date	Remaining
Cobble Hill Transmission Line	\$ 109,250					002-8420-500.1400	\$ 827	\$ 108,423
VT 62 & Berlin St	\$ 630,000					002-8420-500.1401		\$ 630,000
US 302 VT 110 to city line	\$ 212,750					002-8420-500.1402		\$ 212,750
Dam maintenance & upgrades		\$ 189,000				002-8422-500.1400		\$ 189,000
Potassium permanganate feed		\$ 119,000				002-8422-500.1401	\$ 26,577	\$ 92,423
River St. Sanitary Sewer			\$ 40,250			003-8430-500.1400	\$ 40,250	\$ -
N. Main St pump station			\$ 1,050,000			003-8430-500.1401		\$ 1,050,000
Membrane roof replacement				\$ 74,750		003-8433-500.1400		\$ 74,750
Dagmont Ave culvert					\$ 97,750	050-5820-360.1161		\$ 97,750
Orange St slide remediation					funds from potassium permanganate underrun	050-5820-360.1161	\$ 16,778	\$ (16,778)
Jefferson St stormwater inlet					\$ 69,000	050-5820-360.1161	\$ 2,028	\$ 66,972
To Reconcile	(44,500)		(41,250)		\$ (6,000)			\$ (91,750)
TOTALS	\$ 929,750	\$ 285,750	\$ 1,069,625	\$ 54,125	\$ 160,750	\$ 2,500,000	\$ 86,460	\$ 2,413,540
							3.46%	

\$900k projects breakdown (voter approved 8-14-2018)

003-8533

Project	WWTF	CODES	Spent to date	Remaining
Anaerobic Digester Cover	\$ 475,000	003-8533-500.1400	\$ 14,438	\$ 460,562
Boiler for Digester Heating	\$ 250,000	003-8533-500.1401	\$ 232,877	\$ 17,123
Methane Safety Flare	\$ 150,000	003-8533-500-1402	\$ 15,514	\$ 134,486
Ancillary Piping w/ Utility Improvements	\$ 25,000	003-8533-500-1403		\$ 25,000
TOTALS	\$ 900,000		\$ 700	
		Legal exp	\$ 700	
		GRAND TOTAL	\$ 263,530	\$ 636,470

29.28%

20 yr Bond Total Cost \$ 1,174,570

\$1.15M projects breakdown (voter approved 3-6-2018)

05/12/21

Project	WATER	WTP	SEWER	WWTF	CAPITAL	CODES	Spent to date	Remaining
Gunners Brook Flood Mitigation					\$ 50,000	050-5800-360.1165	\$ 28,660	\$ 21,340
Municipal Pool A/E Design					\$ 80,000		\$ 108,385	\$ (28,385)
Keith Ave Parking Lot					\$ 260,000		\$ 235,985	\$ 24,015
HMGP Storm Sewers (Granite St, N. Main St)					\$ 115,000		\$ 67,036	\$ 47,964
Quarry St Intersection Upgrade					\$ 35,000		\$ 36,035	\$ (1,035)
City Hall & Alumni Hall Boiler (1 ea) (ended up 2@ CH)					\$ 100,000		\$ 91,493	\$ 8,507
DPW Equipment (Loader, Pickup, Sander)					\$ 200,000		\$ 183,397	\$ 16,603
DPW Plow Chassis & Fit-up					\$ 150,000		\$ 131,479	\$ 18,521
Police Cruisers (2)					\$ 70,000		\$ 99,569	\$ (29,569)
Contingency (used on BOR Chiller)					\$ 90,000		\$ 135,979	\$ (45,979)
TOTALS					\$ 1,150,000	\$ 1,150,000	\$ 1,118,017	\$ 31,983

97.22%

10 year Bond Bond Cost \$ 1,332,896

\$720k project (voter approved 3-6-2018)

Project	WATER	WTP	SEWER	WWTF	CAPITAL	CODES	Spent to date	Remaining
Pool Refurbishment					\$ 720,000	050-5800-360.1166	\$ 720,000	\$ -

100.00%

\$560k projects breakdown (voter approved 3-5-2019)

Project	WATER	WTP	SEWER	WWTF	CAPITAL	CODES	Spent to date	Remaining
DPW Campus A/E Study					\$ 80,000	050-5810-360.1160	\$ 3,575	\$ 76,425
Civic Center BOR Ammonia Alarm/Annunciator Systems					\$ 75,000		\$ 86,515	\$ (11,515)
Alumni Hall Boiler					\$ 55,000		\$ 26,717	\$ 28,283
City Hall Heat System Upgrade Completion					\$ 50,000		\$ 50,000	\$ 0
Keith Ave Parking Lot					\$ 200,000		\$ 158,338	\$ 41,662
TIF Audit					\$ 100,000		\$ 100,000	\$ 0
TOTALS					\$ 560,000		\$ 275,146	\$ 284,854
						Legal exp	\$ 89	
						GRAND TOTAL	275,235	284,765

49.15%

10 Yr Total Bc \$ 623,701

Barre City Dog Park

Purpose: The purpose of this Board will be to oversee the Dog Park and provide the City Council with ideas for improvements and safety.

Objectives: The main objectives of this Committee will be as follows:

1. To ensure the safety of all who use the park on a daily basis.
2. To provide the City Council with ideas for improvements to ensure the park is a place everyone will visit when in need.
3. To keep the Dog Park a clean and beautiful place for everyone who visits.

The Board:

1. The board will consist of four voluntary members
2. These members will meet every three months on the third Wednesday at 1800 hrs in the City Hall Chambers or another designated area.
3. In the event a meeting has to be canceled the Chair will inform the Council and a rescheduled time will be announced.

Board Duties:

1. The Board will meet on the third Wednesday every three months to discuss any issues that may have arose.
2. Discuss ways to fundraiser for improvements not funded by the City Council.
3. Bring ideas to the City Council for improvements.
4. Maintain maintenance year round to ensure safety to visitors.
5. Keep the City Council informed of any issues that is brought to the attention of any Board member.

Objective	Responsible	Strategy	Action/Task	Measure of success	Timeframe	Budget	Budget Source	Status
	Who will perform these tasks	What is the Goal to be implemented	What actions need to be completed to meet the goal	How do we know that the outcome of the task is meeting the goal?	When will this be completed?	Is there a cost for this action	Place where this funding is to come from	Latest notes on completion
Transportation								
	Barre City Energy Committee with partners (GMT, Capstone, City Council, Mayor, large employers, CVRPC, Center for Independent Living, Barre Areas Senior Center, Barre Partnership, Barre Area Development)	1) Get micro-transit to Barre City, with service to/from all parts of the city, and possibly beyond	-Pitch to City Council and gain their support of the idea, with testimonials from Montpelier MyRide pilot users -Reach out to Capstone and GMT on behalf of Barre City and find out how we can support their effort to get micro-transit via electric vehicles to Barre City -Review commuting data from CVRPC -Help recruit larger employers? -Learn from Sustainable Montpelier Committee on how they successfully rolled out micro-transit -encourage GMT to develop a video on how to install and use the app	Pilot/service begins	by end of 2022	By Barre City, not at this time, other than minimal outreach costs. If it would be helpful for a survey of transportation requirements were conducted, then costs of effective survey rollout		
Energy conservation								
	Barre City Energy Committee with partners (Efficiency Vermont, area heat pump installers, City Council, Central Vermont Career Center, Spaulding High School)	2) Significantly increase the number of heat pumps installed in Barre City	-See what grant and support programs are available under ARPA -promote rebates -conduct roundtable with stakeholders (installers) on barriers to significantly increase installs, and how to address the barriers (e.g. bulk buy to address supply chain issue, training programs to address availability of tradespeople) -Maintain visibility of heat pumps as a solution -showcase those who have installed heat pumps in their own buildings	200 heat pumps installed per year	annually	\$8 million over the next 10 years	ARPA grants, potentially private investors (see 4th BCEC goal below), property owners, financing institutions	
Energy Efficiency - Awareness								
	Barre City Energy Committee with partners	3) Energy Champion marketing campaign	-Engage survey respondents as champions and audience -Landlord and tenant campaign with Efficiency VT -Produce 3-minute videos showcasing champions -Post tips to Facebook and Front Porch Forum regularly, showcasing champions and resources -Improve BCEC webpage	-One champion story per quarter -Landlord event held -20% of landlords take action -Renter outreach developed -30% of contacted renters take action -posts made every other week -visits to BCEC webpage increase 10% -Average Facebook post engagement increased 15%	by end of 2021	Minimal outreach expenses	BCEC budget, Efficiency Vermont	
Energy Efficiency								
	Barre City Energy Committee with partners	4) Explore locally-funded grant or match program for direct installs of climate friendly solutions (e.g. heat pumps, bulk buy of heat pumps, ebikes, solar panels, EV fast chargers)	-Explore what platforms are already available -Host thought leader's seminar on local angel investors -Gauge interest of community's wealthy and business owners -Explore how to determine who would receive direct installs	-Go/no-go decision -If a go, program design initiated	by end of 2021	Minimal outreach expenses	BCEC budget	
	Barre City Energy Committee, Efficiency Vermont, Landlords and Tenants	Provide opportunities for Landlords and Tenants to explore the pros and cons of requiring landlords to supply heat as part of their rents.	- Provide education about energy efficiency measures that can be taken by landlords, and those that need to be engaged by tenants - Host a facilitated discussion a forum between tenants and landlords to explore the pros and cons	- Provide a recommendation to Council	by end of 2021	Funds for a facilitator	City Budget	

Barre City's Paths, Routes and Trails Committee's Charge and Priorities

Introduction: The primary purpose of the paths, routes and trails (PRT) Committee is to provide guidance, support and recommendations to the City Council regarding policies, projects and issues related to PRT issues in the City and the region. The Committee is comprised of volunteer community members with the support of the City Manager, the Assistant Director of Recreation, Buildings & Community Services, and the Director of Public Works. The Committee meets monthly and at project sites on an ad hoc basis.

The Committee was initially created in the early 2000s after the Central Vermont Regional Planning Commission (CVRPC), in conjunction with the member towns, developed a vision and conceptual alignment for the Central Vermont Regional Path (CVRP).

Purpose: The primary purposes or charges of the PRT Committee are:

- The primary purpose of the Committee is to provide a safe convenient and inviting way for all ages and abilities of bicyclists and pedestrians to traverse the City and the central portions of the State between Barre Town, Montpelier and beyond.
- To provide additional recreational opportunities for residents and visitors to the area and to promote tourism and economic development.
- To support efforts to encourage motorists to leave their vehicles at home and walk or bicycle to work, school, shopping and cultural attractions that lie in proximity to the path.
- To promote biking and walking in general for health purposes and promotion of bike safety.

Current Ongoing Projects: The City maintains a master plan spreadsheet containing path segments, and their status. These range from free standing projects to CVRP segments and range from completed projects to future project ideas. The CVRP is meant to create a safe, convenient, and direct route for pedestrians, bicyclists and other non-motorized means of transportation which will extend from Montpelier through Berlin and Barre City to Barre Town as well as providing links to it.

Specific projects being advanced in the coming year include the following.

A Merchants Row/Metro Way segment of the CVRP through the City. It runs from Granite Street to Prospect Street paralleling the railroad tracks. This is currently anticipated to be completed by City forces.

Other segments of the CVRP being worked on are on the connection from Blackwell Street to Merchant's Row. Additional related projects in the queue include upgrades to the existing Fairview/rail trail path. Prospect Street improvements to accommodate access from Metro Way to Fairview Street,

In addition efforts include walking path improvements in the South end of town anticipated to be accomplished by the Vermont Youth Conservation Commission and the Scouts. Signage at trail heads and links to access path segments. And even proposals to modify highway traffic and roadway modifications to safely accommodate bike and pedestrian traffic and movements.

Project development: Many path projects are as complicated as new roadway development and construction projects. This complexity results in difficulty in estimating a project's cost, duration, and completion dates. These associated issues result in annual "project goals" usually being composed of completion of various steps of a project's development such as: project initiation, scoping, conceptual design, final design, permitting, financing, and construction. These steps and their associated complex issues include the following.

Funding. Applications for grants, typically from the State of Vermont. Funding is often a mix of State, Federal, and City sources which typically trigger administrative tasks to monitor use and application of funds. This also brings on the administrative tasks associated with grants and consultant contracting.

Permitting to comply with State and Federal requirements. These include land use, stormwater management, erosion control, hazardous materials, contaminated soils, etc.

Property Owners. Property owner issues can be quite touchy and must be handled in accordance with State and Federal rules, regulation and laws. One of the most complex property owners is the railroad operator (Washington County Railroad) and the property owner (State of Vermont). Their land cuts through the center of the city. This proximity often precipitates negotiations with those entities. Their “charter” as interstate carriers provides them with broad control over their right-of-way and operations which cross cut most of all the other issues listed here.

Additional potential issues include utilities (power, water, sewer, etc.) insurance, liability, record keeping and more.

Despite these hurdles, path projects have been completed and many more are stated to be undertaken in the future.

PRT Committee: Committee Members: Scott Bascom – Chair, Dan Souza, Giuliano Cecchinelli, Mark Martin, Tim Terway, and Karen Nelson. For the City: Steve Mackenzie, City Manager, Stephanie Quaranta, Assistant Director-Recreation, Buildings & Community Services, and Bill Ahearn, Director of Public Works. The Committee meets monthly, on the second Wednesday of the month. Meetings are held in the City Council Chambers, or currently through zoom meeting due to the pandemic.

May, 2021

04/19/2021

To Whom It May Concern:

I'm writing today in order to offer my skills and time by serving on the Public Arts Committee of Barre City.

I'm a new resident of the city, and am excited to serve and engage with my community in any way I can. I'm particularly interested in the Public Arts Committee because of my experience in the creative field. I was a creative podcast producer for three years, and have been publishing poetry for more than a decade. I'm accustomed to working in team environments and within budget guidelines. I'm also a skilled writer and journalist. My experiences with community art have shown me that developing public art projects together is a way of connecting the hearts of a community, and a connected community grows, prospers, and is healthier and happier.

Please don't hesitate to reach out if you'd like any other information, or would like to speak further. Thank you for your time and have a wonderful day.

Alexander Raeburn
alexanderraeburn@gmail.com
(504)432-4612

From: Hannah Morgan <hannahemorgan6@gmail.com>

Sent: Wednesday, May 19, 2021 2:00 PM

To: Lucas Herring <L.Herring@barrecity.org>

Subject: Letter of interest to join the Barre City Community Garden Committee.

Hello there,

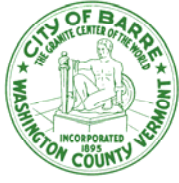
I am writing to express my interest in joining the Barre City Community Garden Committee. I am a mother of two little ones and I live in Plainfield VT.

I have attended two meetings already and am excited to officially join this group. I have a lot of gardening/farming experience. I feel passionate about expanding access to land for growing food for the Barre community. I am excited to help expand the existing gardens, and potentially cultivate new green spaces in the hopes of making Barre City more beautiful, more resourced for the impacts of climate change, and more resilient through access to local fresh food!

Please let me know if you have any questions.

Best,

Hannah



City of Barre, Vermont

“Granite Center of the World”

Carolyn S. Dawes
City Clerk/Treasurer

6 N. Main St., Suite 6
P. O. Box 418
Barre VT 05641
Telephone (802) 476-0242
FAX (802) 476-0264
cdawes@barrecity.org

To: Barre City Council
From: Carolyn S. Dawes, Barre City Clerk/Treasurer
Date: May 21, 2021
Re: City Clerk/Treasurer Compensation

By this memo I am requesting an hourly wage increase of 3% for FY22.

As per Barre City Charter Chapter 4, Sec. 410, the City Clerk/Treasurer’s compensation is set by the City Council. Below is my compensation history since first being elected in March 2008:

Date	Action	Compensation	% increase
3/4/08	Elected to first 2 year term		
3/11/18	compensation rate set for remainder of FY08 and all of FY09	\$20.72/hour	
6/23/09	compensation rate for FY10 set	\$21.45/hour	3.5%
3/2/10	Re-elected to 2 nd term		
6/15/10	compensation rate for FY11 set	\$22.20	3.5%
5/24/11	compensation rate for FY12 set	\$22.20	0%
12/20/11	compensation rate for FY13 set	\$23.31	5%
3/6/12	Re-elected for 3 rd term		
1/15/13	compensation rate for FY14 set	\$23.90	2.5%
3/4/14	Re-elected for 4 th term		
7/24/14	compensation rate for FY15 set	\$24.38	2%
6/16/15	compensation rate for FY16 set	\$25.60	5%
3/1/16	Re-elected for 5 th term		
5/24/16	Compensation rate for FY17 set	\$26.37	3%
6/1/17	Compensation rate for FY18 set	\$26.90	2%
3/6/18	Re-elected for 6 th term		
6/19/18	Compensation rate for FY19 set	\$27.71	3%
6/11/19	Compensation rate for FY20 set	\$28.68	3.5%
3/3/20	Re-elected for 7 th term		
6/16/20	Compensation rate for FY21 set	\$29.54	3%

Based on my request, the hourly rate for FY 2022 would increase as listed below:

<u>Item</u>	<u>FY2021 compensation</u>	<u>Requested FY 2022 compensation</u>
Hourly Rate	\$29.54	\$30.43

Taking into consideration my experience and leadership of the departments under my supervision, the initiatives that have been launched during my tenure, my ongoing participation in continuing education,

and the budget as approved by the voters on March 2, 2021, **I am requesting a base salary increase of 3%**, for a 40 hour work week. Traditionally, I work more hours at no additional pay. FYI: 3% is equivalent to the FY22 hourly increase in the United Steelworkers collective bargaining agreement, which covers all the employees in my departments.

Other compensation would continue to include the benefits for exempt employees:

- Single person high deductible health insurance plan and health savings account, with employer contributions and employee payroll deductions, as outlined in the USW Collective Bargaining Agreement (or such coverage as is mandated under federal/state law).
- Single person dental and life insurance.
- Eyeglass coverage.
- Longevity pay of \$1.85/week/year of service (began after three years).
- Employer contributions to VMERS retirement plan (in addition to employee contributions).
- Access to Section 457 deferred compensation fund (employee contributions only).
- Access to AFLAC insurance (employee contributions only).
- Holiday, vacation, personal, and sick time.

I have provided some comparison data (page 6) from the Vermont League of Cities and Towns municipal compensation report, which is compiled by VLCT every year. The charts attached show FY20 compensation data for clerk/treasurers in communities with populations of 5,000 – 10,000. Unfortunately, participation in the data collection is voluntary, and only 5 communities are included in that population range. However, there is some value in seeing where Barre City's compensation rates fall when compared to other similar communities by total salary and hourly rates.

DUTIES OF OFFICE/DEPARTMENTS

I currently manage the clerk/treasurer office, collections department, and elections. The departments and staff have continued in their statutory and city charter/ordinance responsibilities:

- Licenses, permits and registrations.
- Coordinating and conducting elections.
- Billing, collecting and processing property taxes and account receivables.
- Billing, collecting and processing delinquent taxes, water/sewer payments and account receivables.
- Assisting the Council with charter & ordinance revisions, resolutions, policies, and other needs.
- Recording land, city and vital records.
- Working with the Boards of Civil Authority and Abatement on hearings and appeals.
- Managing borrowing, investing, finance and cash flow needs.
- Assisting the public.
- Maintaining clerk & election sections of website.

SINCE JUNE 2020 REPORT

Since my June 2020 presentation to Council, department staff and I have worked on the following:

- COVID: The office and City Hall were closed to the public beginning April 2020. Staff members in my departments went on partial furlough April 2020 through July 2020, with each person working 1-2 days/per week in the offices. Due to the nature of the work, it was difficult to do remotely, as we couldn't have checks and money taken out of the building for processing, and the land records recording system is a closed system with its own server in City Hall. To accommodate the decreased staffing, we increased online payment options for taxes, water/sewer bills, parking tickets, building & electrical permits, dog licenses, and ambulance bills. Traditionally we require attorneys and researchers to come to the vault and do their own research for land records, however under the COVID restrictions we started the shut-down by conducting

searches and scanning/emailing documents upon request. By late April 2020 we established an appointment system for those needing to do research in the vault, and that system continues to this day. The vault is available by appointment Tuesdays, Thursdays and Fridays, one person at a time. Staff returned to work in the office full time in August 2020. We conduct most of our work via mail/email/drop box, and meet people at the front door of City Hall as needed when things require in-person contact. At no time during the pandemic has the Clerk's office been closed.

- Due to COVID and the economic impact on people, we didn't conduct any tax sales between October 2019 and April 2021. We held eight tax sales on April 1, 2021.
- We participated in the state's Arrearage Assistance Program, which allowed those with delinquent water/sewer bills caused by economic hardship due to COVID to receive payment assistance from the state, using COVID relief funds from the federal government. The program assisted 43 Barre City water/sewer customers with payments totaling \$18,869. The state is planning on offering a similar program again in summer 2021, and we are already registered to participate on behalf of our customers.
- Conducted the following elections:
 - August 11, 2020 state primary election
 - November 2, 2020 general election
 - March 2, 2021 annual town meeting
 - May 11, 2021 BUUSD school budget revote
 - June 9, 2021 BUUSD school budget revote #2 (still to be held)

Elections were all conducted using COVID guidelines. The August primary, May and June BUUSD budget revotes were held as drive-throughs in the BOR fieldhouse, and the others were held in the auditorium. Due to COVID, early absentee voting was encouraged and the numbers of absentee ballots for each election were exponentially higher than previous years. The Secretary of State mailed early absentee ballots to all active voters for the November general election, and recently passed legislation that will make this the norm for general elections going forward. The City mailed postcards to all active voters in advance of the March 2021 annual town meeting, encouraging voters to request an absentee ballot to reduce in-person voting. This effort was successful in both reducing the number of people who came to the polls and increasing the total number of voters who participated in the annual elections.

Served on the Secretary of State's clerk advisory committee, assisting the SOS in planning for safe and secure elections during the times of COVID. Attended several virtual meetings to discuss procedures and equipment necessary to ensure fair and equitable elections in the face of the pandemic.

- Secured an election grant (\$1,000) from the Secretary of State's office to install a ballot drop box behind City Hall. Also secured an election grant (\$5,000) from the Center for Tech and Civic Life to purchase plexiglass screens, hire additional election personnel, and secure other safety-related election supplies to conduct the November 2021 general election.
- The average property tax delinquency rate for the past five quarters has been 5.27 %, as compared to the previous four quarters (4.52%). This includes five quarters of taxes collected during the pandemic. The delinquency rate for the May 2020 quarter was 7.08%. This was the first quarter impacted by the shut-downs and Governor Scott's Stay Home Stay Safe order. Subsequent quarterly delinquency rates were 4.14%, 5.24%, 4.96%, and 4.92%, indicating a return to our normal collection rates. Our goal is to average below 5%.
- Continue to head up a group of staff on the Parking Team; mitigating issues; working with businesses & organizations that have parking permit agreements with the City; responding to public comments and complaints as needed, and crafting new policies and ordinance language.

The Team traditionally meets monthly, however meetings were held less often during COVID. This year included the rollout of ParkMobile, a parking meter payment app, and the replacement and standardization of meter clocks to facilitate future rate changes.

- Procured a Tax Anticipation Note to control cash flow for FY2021. The TAN is linked with an arbitrage investment account, allowing the City to invest TAN funds when not needed for cash flow. Interest earned on the arbitrage account offsets interest due on the borrowed funds. Due to improvements in our cash flow needs, we only needed the TAN funds once during the fiscal year.
- Continue to oversee investment and financial control of the Semprebbon Bequest Fund, Semprebbon Bike Path Fund, Semprebbon Vermont Community Foundation Annuity Fund, Keith Fund, and Brusa Trust, including tracking expenditures and reimbursements from the funds to the City General Fund.
- Continue to oversee investment and financial control of the five cemetery-related accounts at Edward Jones, including transferring funds and allocations from accounts as required by expenses and budgeting.
- Worked with our investment advisor, Gabe Lajeunesse, and Councilor Waszazak to revise the investment policy with an eye towards socially responsible investing. Cemetery accounts were transferred to socially responsible accounts in May 2021.
- Serve as TIF communications liaison between the City and VT Economic Progress Council. Worked with city staff to compile the 2020 annual TIF report. Worked with city auditors to complete the FY20 TIF Agreed Upon Procedures report for VEPC. Work with VEPC twice a year for their spring and fall monitoring review of TIF projects and records-keeping.
- Have been working with the State Auditor's Office since December 2020 on the 5 year TIF audit. TIF districts are required to be audited by the state following year 5, year 12, and at the completion of the district. The audit is expected to be completed by early July 2021.
- Secured a grant from the state through the federal CARES (COVID Aid, Relief and Economic Security) Act. Funds were used to expand our digital online land records. We now have over 40 years of records available online.
- Thirteen-year member of the Vermont Municipal Clerks & Treasurers Association.
 - Chair of the VMCTA Legislative Committee. This year efforts have been focused on emergency legislation around the August primary and November general election, and town meetings. There has also been a push for significant elections revisions, which recently passed both legislative bodies and is being sent to the Governor for his signature. VMCTA has also been successful in advocating for changes in recording fees and vital records this year.
 - Continuing to work on standardization of land records processing, digitization and access. The pandemic closed town offices and shone a light on the need for statewide online access to land records.
 - Member of the VMCTA public records retention ad hoc committee; continue to work with the Vermont State Archives and Records Administration (VSARA) to develop more user-friendly municipal records retention schedules.
- Shepherding charter changes approved by the voters at March 2021 annual (town) meeting elections through the legislature. The House has approved a revised version of the charter changes, having removed the flag language, and is sending the bill (H.444) to the Senate for final approval.
- Secured bond funding for the \$1.7M bond approved by the voters at the March 2020 annual town meeting.
- Manage bond funds – pull records and make requisition requests for all active bonds:
 - \$1.15M bond (approved 3/6/18)
 - \$720K bond (approved 3/6/18)
 - \$900K bond (approved 8/14/18)
 - \$560K bond (approved 3/5/19)
 - \$2.5M bond (approved 3/5/19)
 - \$1.7M bond (approved 3/3/20)

FUTURE PROJECTS FOR FY22

Upcoming/continuing projects include:

- Consult with Vermont State Archives and Records Administration on current vault layout and records storage options. The hope is to continue to move in the direction of digitization to allow remote access, and to preserve the original records by limiting access. There are also records in the vault that need to be reviewed, and have their necessary retention determined. This may also free up some space. This is dependent upon being able to get someone from VSARA to visit the vault.
- Adopt a record retention policy, and review/dispose of records as allowed by statute and policy. This should be completed during summer 2021.
- Conduct at least one election:
 - March 1, 2022 annual (town) meeting
- Work with the Manager and staff on reopening plans for City Hall and the offices, keeping in mind federal and state guidance for COVID safety.
- Determine if a tax anticipation note is necessary for FY22, and if so, secure a TAN.
- Continue to move backwards in time with digital conversion of land records so as to allow access electronically. Currently back to 1980. In addition to working our way back through the land records, we will begin digitizing and preserving all our recorded surveys and maps.
- Participate in the state's second arrearage assistance program for delinquent water/sewer accounts. The program is expected to begin sometime during summer 2021.
- Work with the Board of Civil Authority to issue challenge letters to voters who haven't participated in the last two general elections. This is a statutory requirement for non-general-election years.
- Work with the State Apportionment Board and the Board of Civil Authority on review and reapportionment of legislative districts and City wards. This review happens after every decennial census.
- Working with the VT Department of Taxes Property Valuation and Review Division on implementation of new grand list software, which is scheduled to take place over the next two years. This will involve both the Clerk's office and the Assessor's office.

From VLCT FY20 compensation report

Sorted by population

Organization	Pop.	County	Position Title	Hire Date	Hrs	Rate	PY Gross
Essex Jct Village	10132	Chittenden	Town Clerk/Treasurer	8/19/1996	40.00	\$46.66	\$94,979.20
Barre City	8778	Washington	City Clerk/Treasurer	3/5/2008	40.00	\$29.54	\$61,341.23
Barre Town	7787	Washington	Town Clerk/Treasurer	2/1/1989	37.50	\$33.46	\$68,662.19
St. Albans Town	6348	Franklin	Town Clerk/Treasurer	3/14/1995	40.00	\$36.66	\$72,619.00
Morristown Town	5404	Lamoille	Town Clerk/Treasurer	8/18/2008	80.00	\$29.78	\$75,205.70

Sorted by Hourly compensation rate

Organization	Pop.	County	Position Title	Hire Date	Hrs	Rate	PY Gross
Essex Jct Village	10132	Chittenden	Town Clerk/Treasurer	8/19/1996	40.00	\$46.66	\$94,979.20
St. Albans Town	6348	Franklin	Town Clerk/Treasurer	3/14/1995	40.00	\$36.66	\$72,619.00
Barre Town	7787	Washington	Town Clerk/Treasurer	2/1/1989	37.50	\$33.46	\$68,662.19
Morristown Town	5404	Lamoille	Town Clerk/Treasurer	8/18/2008	80.00	\$29.78	\$75,205.70
Barre City	8778	Washington	City Clerk/Treasurer	3/5/2008	40.00	\$29.54	\$61,341.23

Sorted by annual gross salary

Organization	Pop.	County	Position Title	Hire Date	Hrs	Rate	PY Gross
Essex Jct Village	10132	Chittenden	Town Clerk/Treasurer	8/19/1996	40.00	\$46.66	\$94,979.20
Morristown Town	5404	Lamoille	Town Clerk/Treasurer	8/18/2008	80.00	\$29.78	\$75,205.70
St. Albans Town	6348	Franklin	Town Clerk/Treasurer	3/14/1995	40.00	\$36.66	\$72,619.00
Barre Town	7787	Washington	Town Clerk/Treasurer	2/1/1989	37.50	\$33.46	\$68,662.19
Barre City	8778	Washington	City Clerk/Treasurer	3/5/2008	40.00	\$29.54	\$61,341.23

Council Approved: TBD

Updated: May 21, 2021 (SEM) (JN) (LH)

MAYORAL APPOINTMENTS

JULY 1, 2020 – JUNE 30, 2021

BARRE HOUSING AUTHORITY

Five Year Terms*

Dan Molind	Term expires 2023
Mary Ellen LaPerle	Term expires 2025
Linda Long	Term expires 2026
Brian Amones, Esq., Chair	Term expires 2025
Chad Bell	Term expires 2023

Executive Director – Charles W. “Chip” Castle

*BHA terms expire on November 24th

CAPSTONE COMMUNITY ACTION COUNCIL

BOARD OF DIRECTORS

One Year Terms

Jon Valsangiacomo	Term expires 2021
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CITY COUNCIL APPOINTMENTS

July 1, 2020 – June 30, 2021 *

One Year Terms

City Manager	Steven E. Mackenzie, P.E.
City Attorney	Oliver Twombly, Esq.
Labor Attorney	J. Scott Cameron, Esq.
Director of Emergency Management	Douglas Brent
Energy Coordinator	Jeff Bergeron
Library Trustee Council Liaison	Teddy Waszazak
Health Officer†	Robert Howarth
Deputy Health Officer†	Robbie Strachan
Tax Collector	Carolyn Dawes
Administrative Officer for Zoning	Janet Shatney
Central Vermont Internet Board	Greg Kelly
Central Vermont Internet Board - Alternate	Jonathan Williams

*(Unless otherwise provided by an Employment Agreement)

July 1, 2020 – June 30, 2022

Two Year Terms

Central Vermont Regional Planning Commission Alternate Designate	Janet Shatney Heather Grandfield
Central Vermont Public Safety Authority	Jim Ward
Central Vermont Public Safety Authority	Paul Charron
Central Vermont Solid Waste Management Board of Directors Alternate	Steven Micheli William Ahearn

October 9, 2019 – October 9, 2022

Three Year Terms

Board of Health*	Peter Anthony Steven Micheli Carolyn Dawes
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* Vermont Department of Health appoints these Officers at City Council's recommendation.

CITY MANAGER APPOINTMENTS

One Year Terms

Police Chief	Timothy Bombardier
Fire Chief	Douglas Brent
Chief Inspector – Minimum Housing Standards	Douglas Brent
Director of Finance	Dawn Monahan
Director of Planning, Permitting & Assessing	Janet Shatney
Director of Public Works	Bill Ahearn
Director of Buildings & Community Services (BCS)	Jeffrey Bergeron
Assistant Director of BCS - Recreation	Stephanie Quaranta
Superintendent of Water/Wastewater	Steven Micheli
Tree Warden	Jeffrey Bergeron
Grants Administrator	Janet Shatney
CVRPC TAC Representative	Scott Bascom
Building Official	Janet Shatney
Interim Assessor	Janet Shatney
City Social Networking Moderator	Jody Norway

BOARDS, COMMISSIONS AND COMMITTEES*

(MAYOR IS EX-OFFICIO MEMBER OF ALL COMMITTEES
APPOINTED BY THE BARRE CITY COUNCIL)

AMERICAN'S WITH DISABILITIES (ADA) COMMITTEE

Two Year Terms

Ericka Reil, Chair	Term expires 2021
Dena Estivill	Term expires 2021
Janell Perry	Term expires 2022
Hilary Cole, BHA	Term expires 2022
Bernadette Rose	Term expires 2021
Marichel Vaught	Term expires 2022

Primary Staff: Jeffrey Bergeron, ADA Coordinator, Director of Buildings & Community Services
Meets 3rd Thursday of each month at 10:00 a.m. in City Council Chambers.

ANIMAL AND FOWL TASK FORCE

Kerri Fredette, Chair	Term expires 2022
Heather Pipino, Vice Chair	Term expires 2022
Heather Runk, Secretary	Term expires 2022
Amy Dickinson	Term expires 2022
John Lepage	Term expires 2022

Primary Staff: Robert (Howie) Howarth, Fire Marshall, Code Enforcement
Meets 4th Wednesday of each month at 6pm.

BARRE CITY ENERGY COMMITTEE

Two Year Terms

Elaine Wang, Chair	Term expires 2021
Phil Cecchini	Term expires 2022
Conor Teal, Vice-Chair	Term expires 2021
Romni Palmer	Term expires 2021
VACANT	Term Expires 2021

Primary Staff: Janet Shatney, Director of Planning, Permitting and Assessing
Alternate: Jeffrey Bergeron, Director of Buildings & Community Service
Efficiency Vermont Advisor – Brad Long, Community Engagement Manager
Meets the 4th Monday of each month at 5:30 p.m. in the City Council Chambers.

CEMETERY AND PARKS COMMITTEE

Two Year Terms

Richard Parnigoni	Term expires 2021
Ilene Gillander	Term expires 2021
Norena Zanleoni	Term expires 2021
Giuliano Cecchinelli, Chair	Term expires 2022
Real Maurice	Term expires 2022
Starr LeCompte	Term expires 2022
Mark Gherardi, BGA Liaison	Term expires 2022

Primary Staff: Jeffrey Bergeron, Director of Buildings & Community Services (BCS)
Alternate: Stephanie Quaranta, Assistant Director of BCS - Recreation
Meets 3rd Monday of every month (March through Oct) at 11:00 a.m. at Alumni Hall

CIVIC CENTER ADVISORY COMMITTEE

Two Year Terms

Sue Higby, Chair	Term expires 2021
Richard Dente	Term expires 2021
Arthur Dessureau, Vice Chair	Term expires 2022
Brent Gagne	Term expires 2021
Charlie Atwood	Term expires 2022
Brad Ormsby	Term expires 2022
Jon Valsangiacomo	Term expires 2021

Primary Staff: Jeffrey Bergeron, Director of Buildings and Community Services
Alternate: Stephanie Quaranta, Assistant Director of BCS – Recreation
Meets the 2nd Tuesday of each month at 8:00 a.m. in the Alumni Hall Conference Room.

COMMUNITY GARDEN COMMITTEE

Two Year Terms

Amanda Garland	Term expires 2022
Ellen Sivret	Term expires 2022
John LePage	Term expires 2021
Dawn Magnus	Term expires 2023
Hannah Morgan	Term expires 2023

Primary Staff: Jeff Bergeron, Director of Buildings and Community Services
Meets the 2nd Wednesday of each month, at 4pm, at the Aldrich Library.

COW PASTURE STEWARDSHIP COMMITTEE

Two Year Terms

Janette Shaffer	Term expires 2023
Tim Rapczynski	Term expires 2022
Chris Russo-Fraysier, Chair	Term expires 2022
Fabienne Pattison	Term expires 2021
Carl VanOsdall	Term expires 2022
Jim Deshler	Term expires 2022

Primary Staff: Steve Mackenzie, City Manager

Meets the 3rd Thursday of every other month at 5:30 p.m. in the Council Chambers.

DIVERSITY & EQUITY COMMITTEE

Two Year Terms

Ellen Kaye	Term expires 2022
Danielle Owczarski, Secretary	Term expires 2022
William Toborg	Term expires 2022
Christopher Roberts	Term expires 2021
Joelen Mulvaney, Chair	Term expires 2023
Marichel Vaught, Vice-Chair	Term expires 2021

Primary Staff Liaison: Steve Mackenzie, City Manager

Meets: on the third Monday of the month at 6pm, Virtual until further notice

DEVELOPMENT REVIEW BOARD

Four Year Terms

Ward I:	Jeffrey Tuper-Giles	Term expires 2023
	Linda Shambo, Chair	Term expires 2021
Ward II:	David Hough	Term expires 2023
	Richard Deep	Term expires 2022
Ward III:	Katrina Pelkey	Term expires 2023
	James Hart, III	Term expires 2022
At Large:	Denise Ferrari, Vice Chair	Term expires 2021
	Betty Owen	Term expires 2021
	Jessica Egerton	Term expires 2022

Primary Staff: Heather Grandfield, Permit Administrator

Alternate: Janet Shatney, Director of Planning, Permitting, and Assessing

Meets the 1st Thursday of each month at 7:00 p.m. in the Council Chambers.

DOG PARK COMMITTEE

Two Year Terms

Jeff Cochran, Chair	Term expires 2023
Danielle Ballenger, Secretary/Treasurer	Term expires 2023
VACANT	Term expires 2021
VACANT	Term expires 2022

Primary Staff: Jeff Bergeron, Director of Buildings and Community Services

Meets on the third Wednesday of the month, quarterly, at 6:00pm in the City Council Chambers.

ORGANICS DIVERSION COMMITTEE

Two Year Terms

Steve Micheli	Term expires 2021
John LePage	Term expires 2021
VACANT	Term expires 2022

Primary Staff: Steve Micheli

Meets: As needed

PATHS, ROUTES AND TRAILS COMMITTEE

(Formerly: Charles Semprebon Memorial Bike Path Committee)

Two Year Terms

Scott Bascom, Chair	Term expires 2021
Dan Souza	Term expires 2021
Mark Martin	Term Expires 2022
Giuliano Cecchinelli	Term Expires 2022
Tim Terway	Term Expires 2021
Karen Nelson	Term Expires 2021

Primary Staff: Stephanie Quaranta, Assistant Director of BCS – Recreation (Chair)

Alternate: Steven E. Mackenzie, P.E., City Manager

Meets 2nd Wednesday of every month at 5:00 p.m. in the City Council Chamber.

PLANNING COMMISSION

Three Year Terms

David Sichel, Vice-Chair	Term expires 2022
Jacqueline Calder	Term expires 2023
Michael Hellien, Chair	Term expires 2023
Thomas Lauzon	Term expires 2023
Amanda Gustin	Term expires 2023
Rachel Rudi	Term expires 2023
Jim McWilliam	Term expires 2022

Primary Staff: Janet Shatney, Director of Planning, Permitting, and Assessing
Meets the 2nd and 4th Thursday of each month at 6:30 p.m. in the Council Chambers.

POLICE ADVISORY COMMITTEE

Two Year Terms

Bob Nelson, Chair	Term expires 2023
Steve England, Vice Chair	Term expires 2022
Kristin Beaudin	Term expires 2022
Reina Dean	Term expires 2022
Alexander Raeburn	Term expires 2023

City Council Liaison: Teddy Waszazak
Primary Staff: Police Chief Tim Bombardier
Meets the 2nd Monday of each month at 6pm, Council Chambers

PUBLIC ART COMMITTEE

Two Year Terms

Jason Broughton	Term expires 2022
Jeffery Tuper-Giles	Term expires 2022
Taryn Haas	Term expires 2021
Randall Kuhlman	Term expires 2021
Alexander Raeburn	Term expires 2023

Primary Staff: Carol Dawes
Meets: TBD

RECREATION COMMITTEE

Two Year Terms

Nancy Wolfe	Term expires 2023
Brett Rubinate	Term expires 2022
Kelly Ross	Term expires 2022
Linda Couture	Term expires 2022
Janelle Starr	Term expires 2023

Primary Staff: Stephanie L. Quaranta, Assistant Director of BCS (Chair)

Meets the 1st Monday of each month at 5pm, Alumni Hall

TRANSPORTATION ADVISORY COMMITTEE

Two Year Terms

Giuliano Cecchinelli, Chair	Term expires 2021
Michael Hellien, Vice Chair	Term expires 2022
Arthur Bombardier	Term expires 2021
Real Maurice	Term expires 2021
Renita Marshall	Term expires 2022
Jake Hemmerick	Term expires 2023
Joanne Reynolds	Term expires 2023

Primary Staff: Bill Ahearn, Director of Public Works

Alternate: Larry Eastman, Deputy Police Chief

Meets the 3rd Wednesday of the month at 6:30 p.m., City Council Chambers.

TREE STEWARDSHIP COMMITTEE

Two Year Terms

Amanda Garland, Chair	Term expires 2022
Niko Rubin	Term expires 2022
Nathan Ebert	Term expires 2022
Conor Teal	Term expires 2022
Amy Galford	Term expires 2023

Primary Staff: Jeff Bergeron, Director of Buildings and Community Services

Meets the 1st Monday of each month, 5:30 pm, at The Aldrich Public Library

State of Vermont
Department of Liquor & Lottery
Division of Liquor Control
13 Green Mountain Drive
Montpelier, VT 05602
liquorcontrol.vermont.gov

Patrick Delaney, Commissioner

[phone] 802-828-2339
[fax] 802-828-1031

May 17, 2021

3827-001
Beverage Baron, Inc
411 North Main St
Barre VT 05641

Dear Licensee:

The Division of Liquor Control is concerned about the extent of tobacco products use by minors and in our efforts to prevent tobacco use by underage persons, we recently conducted a compliance check to help determine the extent that licensees are selling tobacco products to underage customers.

On May 2, 2021 at 2:19 pm, a tobacco product (Marlboro) sale was made to a 18-year-old person at your licensed premises. Our records indicate this is the first violation detected during a tobacco compliance test. Following the penalty schedule as outline in Title 7, V.S.A. § 1007 (2), the penalty for this violation is a Letter of Warning.

1st Offense - Letter of Warning

This letter is to inform you of the unlawful sale and of the importance of obeying the law and keeping tobacco products out of the hands of minors by routinely checking proper identification. Title 7, V.S.A. § 1003 (a) of the Liquor Control Laws and Regulations clearly states that it is unlawful to sell tobacco products to anyone under the age of twenty-one.

Therefore, you are hereby given this as a Letter of Warning that will remain on file with the Division of Liquor Control. If you disagree with any of the statements or information contained in the Investigators report, which resulted in this administrative penalty, please submit the reasons for disagreement in writing to the Division of Liquor Control for review and decision, no later than ten days after receipt of this letter.

Please sign the enclosed Waiver of Hearing form and forward it to the Department of Liquor and Lottery within 10 days of receiving this notice.

If you have any questions, please call us at our office at 802-828-2339.

Sincerely,



Skyler Genest
Director of Compliance & Enforcement
cc: Investigator Ross,
Barre City clerk



State of Vermont
Department of Liquor & Lottery
Division of Liquor Control
13 Green Mountain Drive
Montpelier, VT 05602
liquorcontrol.vermont.gov

Patrick Delaney, Commissioner

[phone] 802-828-2339
[fax] 802-828-1031

May 17, 2021

I hereby waive my rights to a formal hearing in the matter of tobacco violation Title 7, V.S.A. 1003(a) which occurred on 5/2/2021 that allegedly occurred on the licensed premises of:

Beverage Baron Inc
411 North Main St
Barre VT 05641

I hereby indicate the option I have chosen with respect to the administrative action(s). This will not have any effect on or preclude any court action.

_____ Accept the Letter of Warning for violation Title 7, V.S.A. 1003 (a)

_____ I decline the above waiver and request a hearing
before the Board of Liquor and Lottery

Signature: _____

Title: _____

Date: _____

This form must be returned within 10 days of receipt.

If you have any questions, please contact us at 802-828-2339.



Vermont Department of Liquor Control Education,
Licensing and Enforcement Division
Tobacco Compliance Report

License Number: 03827001TOBC001
License Class: T
Owner Name: Beverage Baron Incorporated
DBA Name: Beverage Baron Incorporated 03827001TOBC001 Barre 05/01/2021
Address: 411 North Main Street
City: Barre
Zip Code: 05641
County/Town: Barre
Telephone No. (802)479-9227

Seller Information

Was sale completed? **Yes** Date and time: **05-02-2021 14:19 (-4 GMT)**
Name/Description of Employee: Kasey Hackett Second Class 04/13/2021
Gender of Employee: **Female** Age **37**
Was minor asked for identification? **No**
If yes, type of product purchased: **Marlboro**
Cost: **10.09** Quantity/Package: **1**
Tobacco Sign Posted: **Yes** Brand of Gas: **Irving**
Designated Driver Sign Posted: _____

Initials of minor purchasing/attempting to purchase **VM** **Female** Age **18**
Supervising Liquor Control Investigator: **Patrick Ross** (DIGITAL SIGNATURE)
Signature

Has employee been trained via In-Person Seminar or Online Training? **Yes**
If so, when? **04/13/2021** Type of Training: Second Class Instructor: **Online Seminar**

Has employee been trained by his/her employer as required by Title 7 VSA § 239(c)?
If so, date trained: _____ Trained by: _____

Investigator verified certificate on file at licensed premise **Yes**

As of this date I have not been trained to sell Alcohol or Tobacco **05-02-2021**
Circle one Signature of Employee Date

U.S. Postal Service™
CERTIFIED MAIL® RECEIPT
Domestic Mail Only

For delivery information, visit our website at www.usps.com®.

OFFICIAL USE

Certified Mail Fee

\$

Extra Services & Fees (check box, add fee as appropriate)

- Return Receipt (hardcopy) \$ _____
- Return Receipt (electronic) \$ _____
- Certified Mail Restricted Delivery \$ _____
- Adult Signature Required \$ _____
- Adult Signature Restricted Delivery \$ _____

Postage

\$

Total Postage and Fees

\$

Sent To

Beverage Baron

Street and Apt. No., or PO Box No.

City, State, ZIP+4®

Postmark
Here

7019 2280 1454 0000 0822 6102



City of Barre, Vermont

"Granite Center of the World"

BRIEFING MEMO
CITY COUNCIL AGENDA ITEM
CITY COUNCIL AGENDA: 05-18-21

Consent Item No.: _____ **Discussion Item No.** _____ **Action Item No.** 9 _

AGENDA ITEM DESCRIPTION: Authorization to spend unallocated reserves from Enterprise funds on Preliminary Engineering

SUBJECT: Addressing Permit required financial commitment for the WWTP

SUBMITTING DEPARTMENT: Public Works and Engineering

STAFF RECOMMENDATION: Authorize use of Enterprise Funds for evidence of compliance, seek CWSRF loan prior to expenditures. Unallocated reserves are the accumulation of revenue that is generated above the actual operating cost in any year. These reserves are used for periodic maintenance that is not a budgeted annual expense.

STRATEGIC OUTCOME/PRIOR ACTION: Comply with permit during RFP period for loan request

EXPENDITURE REQUIRED: None anticipated this is a deadline in the permit which allow for loan proceeds to fund the work

FUNDING SOURCE(S): Enterprise Fund unallocated reserves

LEGAL AUTHORITY/REQUIREMENTS: The City Council has the authority to approve expenditures, set rents and approve the budget of the Department of Public Works, Water and Sewer as relates to the provision of water and wastewater facilities within the City

BACKGROUND/SUPPLEMENTAL INFORMATION:

- Permit issued Dec 2020 with revised effluent limits including ammonia nitrogen
- Actual plant performance shows high compliance with effluent limit but periodic excursions
- Permit required evidence of financial capacity to initiate engineering by May 24, 2021

- RFP under development for issuance 5/28/ 2021. Anticipate final loan application before 6/30/21 which should eliminate any need to consume City unallocated reserves.

INTERESTED/AFFECTED PARTIES:

VT DEC Wastewater Permit Administrators
Barre DPW staff
City of Barre

RECOMMENDED ACTION/MOTION:

Authorize the expenditure of up to \$50,00 dollars of unallocated reserves from the Enterprise Funds to guarantee financial capacity until CWSRF fund loan money can be obtained.



● *City of Barre, Vermont*

“Granite Center of the World”

Steven E. Mackenzie, P.E.
City Manager

6 N. Main St., Suite 2
Barre, VT 05641
Telephone (802) 476-0240
FAX (802) 476-0264
manager@barrecity.org

To: Mayor Lucas Herring and the Barre City Council

From: Steven Mackenzie, P.E., City Manager

Re: Department Head Reports

Report Date: May 21, 2021

In order to keep you informed of the Department activities of the office, I'm forwarding this report of activities of the City staff for the previous Friday - Thursday. If there are any additional questions please do not hesitate to ask.

1. CLERK/TREASURER'S OFFICE:

- COVID REPORT: City Hall remains closed to the public. The vault in the Clerk's office is open by appointment only on Tuesdays, Thursdays and Fridays. Most other services are being provided through the mail, email or passing documents through the front door.
- Continuing to work on TIF state audit. The exit interview is scheduled for June 11th. We will begin reviewing parts of the draft report for comment, and the final report is expected to be completed by June-July.
- The next school budget revote is set for Wednesday, June 9th. We will again vote in the BOR, and absentee ballots will again be mailed to those who received them for the March annual town meeting and/or the May 11th budget revote. It's a very quick turnaround between mailing the ballots and the day of the election, so ballots will need to be returned quickly.
- We have received a number of abatement requests since our last hearing in February 2020. The intention is to bring the requests before the Board of Abatement before the end of the fiscal year. The hope is to hold the hearings in person, however we will need a quorum of BOA members (12) in attendance to conduct business.
- H.444: Barre City's charter changes. The legislature as re-written the Barre City voter-approved charter changes. They removed the flag language, and added a caveat to the speed limit language, stating any change in the speed limits would need to comply with statute and AOT guidelines. The bill has passed the House as revised with little input from the City, and is headed to the Senate for final approval.
- The 4th quarter property taxes are due by May 17th, and the delinquency rate stands at 4.92%.

- Attended a VLCT webinar training on property tax assessment appeals. A few BCA members also attended.
- Attended a workshop on American Rescue Plan federal funds, with information on when funds are expected, how long towns will have to obligate and spend, and what types of projects qualify for funding. Barre City should be receiving the first allocation in the near future.

2. BUILDING AND COMMUNITY SERVICES:

- On Monday, I met with the Cemetery and Facilities staff to plan out the mowing schedule for the week. I also discussed the flower plantings which has progressed nicely and will be finished well before Memorial Day.
- Also on Monday, I did an update walk through at the pool project with Don Boudreau, the pool project foreman from Construction Dynamics, and laid out plans for the week.
- On Tuesday, I participated in the Department Head meeting.
- Also on Tuesday, I had three women in who have volunteered their time to arrange the flowers in tubs for certain graves at the cemeteries. They prepared thirty tubs in just a couple of hours.
- On Wednesday, I met with Theresa Fennel from the Good Samaritan Haven as she returned the key to Alumni Hall. The Good Sam utilized two rooms on the third floor to receive and distribute winter clothing to the needy and Theresa wanted to meet to make sure everything was in good order when the vacated.
- The DMV held CDL testing on Wednesday in the Civic Center Parking lot.
- On Thursday, I met with, and sold a lot to a family at Hope Cemetery.
- Also on Thursday, I attended the pool project update meeting on site and met with a group of teachers and the Director from the Central Vermont Career Center at the AUD to go over the plans for their awards ceremony to be held on June 8.
- On Friday, I met with a representative from “Bikers for Beth” to assist them with tables and chairs for their annual Cancer Society fund raiser event.
- The Cemeteries were all mowed and trimmed during the week and the in ground flowers and tubs were all completed at Hope. The Elmwood and St. Monica’s flowers should be all completed by Tuesday the 25th. During the week we had two full burials and three removals from the Elmwood vault.
- The Facilities crew assisted with mowing and trimming operations at the cemeteries. They also mowed and trimmed the softball fields at Lincoln and Tarquinio fields.

2a. RECREATION:

- Attended Department Head meeting.
- Set up a software demo as we try to replace the ending MaxGalazy software.
- Attended on-site Pool construction update meeting.
- Prepared and ordered supplies for summer camps.
- Prepared and ordered supplies for the swimming pool.
- Updated social media on the pool and need for Lifeguards.

- Processed camp / tennis registrations.
- Developed a pool pass template to take to a printer.
- Sent out information on a W.S.I. class and reached out on a L.T. class.
- Updated forms for alcohol requests at the Rotary Park Shelter. Sent out information to patrons seeking alcohol permission at the Rotary Park Shelter.
- Finalized the tennis program with the USTA, posted information on City web page and FB.
- Answered emails and questions on programs, lifejackets, etc.
- Scheduled a BCEMS Kindergarten event at Charlie's Playground 2012.
- Listened in on the APRA webinar with the V.L.C.T.
- Worked on pool signage pertaining to lifejackets/floatation devices.
- Reviewed ACCD guidelines pertaining to recreation.
- Reviewed water rescue back-boarding techniques.

3. DEPARTMENT OF PERMITTING, PLANNING AND ASSESSING:

Planning – Janet:

- Energy Committee special meeting last Sunday, and drafted the minutes from that meeting;
- Received final Councilor signatures on the Barre Recovery Residence resolutions, and uploaded them into the state grant system for proof of conditions met;
- Received photos from Councilor Boutin with the use of his drone, to update 2 parking maps on our website;
- Attended parking team meeting on Monday morning;
- Attended department head meeting on Tuesday morning;
- Attended the VLCT Local Fiscal Funds webinar Tuesday afternoon;
- Participated in my bi-weekly work meeting with the City Manager on Wednesday;
- Completed and submitted a requisition for our Pool Grant for \$195,000;
- Followed up with VT Parks/Rec on the requested grant amendment extending our completion date to this fall so we stay in compliance;
- Received the Stormwater HMGP (Hazard Mitigation Grant Program – FEMA) grant time extensions and had the Manager sign them and submit back for completion;
- Attended the Housing Forum hosted by Councilors Reil and Hemmerick on Wednesday evening;
- Participated in an in-house rights-of-way meeting to formulate a plan as to how to deal with, going forward, paper streets, paper lots, right-of-ways, accepted and unaccepted streets, non-constructed city streets and tree issues on them;
- Met with Vice-Chair Sichel of the Planning Commission to set the Planning Commission agenda for next Thursday evening;
- Finished and sent out the Energy Committee agenda for this coming Monday evening's meeting;
- Participated in an internal meeting with Clerk, Finance Director and Manager on ARPA funds Friday morning;
- Continue working with Stephanie Clarke at White & Burke to assist with TIF questions;
- Zoning concerns regarding window signs and a plan to inform the public that covid is behind us, and we will be stepping up compliance and enforcement;
- Answering questions to the general public on properties and their allowances, forwarding messages and emails to the Permit Administrator so that she can handle where necessary;

- Answering questions, phone calls, assisted fellow staff, timesheets, weekly report write-up, etc.

Permitting – Heather:

- Administratively Closed 16 Building Permits (expired permits with no inspection return from Code Enforcement);
- Administratively Closed 8 Electrical Permits (expired permits with no inspection return from Code Enforcement);
- Final Inspection Close outs - 9 Building and 15 Electrical permits (inspection CO's received from Code Enforcement and work in the databases is done);
- Sent out About to Expire Permit Letters for 9 building permits and 7 electrical permits;
- Updated Energy Spreadsheet for the Director;
 - Attended meeting between Manager, DPW Director, Planning Director regarding Rights- of-way;
 - Sent to all Dept. Heads the DRB applications for review for the June 3rd Hearing;
 - Typed up Agenda w/comments for the June 3rd Hearing;
 - Sent out the DRB packets;
 - Received and processed 78 Rental Registry Invoices;
 - Issued 1 Electrical permit;
 - Cleaned my section of the office preparing it for my return on June 1st
 - Returned phone calls and emails, cleaned up all filing, updated both the Fire Dept. & Zoning data bases.
 - I will be on vacation starting May 24th returning to work from the office June 1st.

Assessing Clerk – Kathryn:

- Regular office tasks: permit copies from Heather into databases, address changes, mapping updates, filing, checking Grand List items, Street numbers, corrections, e-mail messages, phone calls, etc.;
- Processed 7 PTTR's (property transfer return) for updating all property records in NEMRC, ProVal, and mapping software;
- Sent out 18 map copies and 20 lister cards as requested via email or by telephone;
- Downloaded 116 homestead filings for a total of 1,426 to date;
- Continue creating house site certificates for those that request them from purchasing new property in the city after April 1, 2020, for filing taxes and income sensitivity issues, for the Director to sign;
- Continue working on the 2020 Sales Study from the data sent by the State (out late);
- Continue cleaning up discrepancies between the now updated Assessing software and NEMRC, for missing inactive or otherwise parcels, span # discrepancies, etc.;
- Updated the Veteran status on properties from the Veterans Department for the upcoming grand list – added 5 new ones and 6 that were not on the list.

Assessor-Janet:

- Working on permit list of items that might be added to revisions of the grand list;
- Working with HR Director Rikk Taft on a revised Assessor job search write-up he is taking out on a national website;

- Signing house-site certificates for people who have purchased their homes after the April 1 deadline for filing taxes and income sensitivity issues;
- Department Director checks email and phone inquiries;
- Department Director has also sent out lister cards upon inquiry by realtors, etc.

4. DEPARTMENT OF PUBLIC WORKS:

- **05-13 Water** Locate services 27&28 Deerfield, WTP Hypo, Meters at Pike, Vaults, Dig safe Beckley St., Maine of services, Perry St. Parts run
- **Sewer Dept.** Pump station. Sewer maintenance
- **Street Dept.** Street sweeping, pick up asphalt in Burlington for Water Dept. main line repairs, Prep and pave Elm St. water hole, meeting at Perry St., Painting crosswalks and stop bars on South end, Pot hole patching, Fire Dept. Joe's truck, Fire Dept. A-2, Water truck #36, shop maintenance, Cut and remove telephone poles at Perry St. & Burnham St. Load trucks with sand at Farwell St., Grease Volvo Excavator and put bucket back on.
- **05-14 Water** West Hill Tank, Pump Station, 14 Meadowcrest Water on/off, 628 E Barre Rd., drop off meter parts, Sewer maintenance, 24 Fairview Water Meter
- **Sewer Dept.** Pump Station, 14 Meadowcrest Water on/off, 24 Fairview St. water meter, Inspection of storm permitted areas, Ship maintenance
- **Street Dept.** Street sweeping regular time and over time, Go to get asphalt for water mainline repairs, plant broke down returned. Fix fence and lift up basins at Municipal Pool, Paint crosswalks & stop bars, Meeting at 67 Beckley St., office work, collect trash on Main St., High speed reflectors placed on signs, maintenance on Water Dept. Van, truck #25
- **05-15 Water** Call in Branch St. Turn water off

- **05-17 Water** West Hill Tank, Parts run and Inventory, Pump Station, 41 Branch St. investigate broken service, Vine St. Sewer Line, 8 Blackwell St. Meter out/Water off, Paperwork, Sewer maintenance

Sewer Dept. Same as above water & Sewer worked together

Street Dept. Street sweeping, Sidewalk rebuild stripping old forms and laying new forms on Perry St. Meeting with resident on Beckley St., paperwork, Paint crosswalks and stop bars, Pick up barricades and signs on Beckley St, repairs to Fire Dept. E3, truck #25

- **05-18 Water** 7 Woodland Drive Repair curb stop, 69 Woodland Dr. mark out service, Maplewood Ave. clear roots for Sewer, Maintenance and service. Burns St. sewer line, Meeting with Fire Dept. Pump Station, Parts drop off Fecteau Development, paperwork

- **Sewer** Pump Station, Woodland Drive cleaning sewer line, Burns St. cleaning sewer line, Shop maintenance @ Sewer maintenance

- **Street** Street sweeping, pour cement for sidewalk clean and repairs to Elm St. lawn from Elm St. water break. Repairs to lawn on Beckley St. & School St. for sidewalk paving, look for top soil, Planning for Perry St. reconstruction, painting crosswalk and stop bars, maintenance to truck #37, Paint machine, Volvo Excavator, truck #29 and shop maintenance

- **05-19 Water** West Hill Tank, WTP detail Van, Inventory, Pump Station, Clean Basins on Bridgeman St., Service maintenance

- **Sewer** Pump Station, Basins and lines cleaning on Bridgeman St., shop maintenance, Camel Vac-tor maintenance

Street 05-19 Street sweeping, Pave Elm St. area from water break, Pave Perry St. gutters and continue with sidewalk rebuild, Prep and pave Foss Street gutter and driveway entrance, paperwork, Meeting at Municipal Pool, Bring Top Soil to Municipal

- Pool, Hot Box patching pot holes, repairs to Fire Dept., Doug's car paint machine, truck #37, #38, #25, street sweeper and truck #31

5. FINANCE DIRECTOR:

- Researched several open AP invoices/credits and cleaned up old outstanding balances
- Participated in DH virtual meeting
- Attended VLCT's virtual webinar regarding local funding from the American Recovery Plan
- Attended VTGFOA virtual board meeting
- Reconciled employee benefit withholdings with June AP invoices
- Participated in a follow-up discussion regarding the American Recovery Plan information
- Reviewed AP Invoices

6. DEPARTMENT OF PUBLIC SAFETY:

6a. FIRE DEPARTMENT:

Weekly Fire Activity Report to follow this memo.

6b. POLICE

Police Media Logs to follow this memo.

Media Log Report

Rev.01/26/12

From: 05/13/2021 1:20

To: 05/20/2021 6:27

Date/Time	Incident #	Call Type	Location
ORI: VT0120100 <u>Barre City Police Department</u>			
5/20/21 6:27	21BA003824	Traffic Stop	Washington St / Perry St
5/20/21 5:48	21BA003823	Directed Patrol - Other	Washington Street
5/19/21 23:36	21BA003822	Directed Patrol - Motor Vehicle	Washington St
Directed Patrol on Washington Street.			
5/19/21 23:11	21BA003821	Assist - Other	Spaulding St
5/19/21 22:25	21BA003820	Threats/Harassment	Spaulding St
5/19/21 21:49	21BA003819	Suspicious Event	Brook St
Disorderly Conduct on Brook Street.			
5/19/21 21:06	21BA003818	Background Investigation	Fourth St
5/19/21 20:52	21BA003817	Traffic Stop	North Main Street
Traffic Stop for defective tail lights on Seminary Street.			
5/19/21 19:53	21BA003816	Directed Patrol - Motor Vehicle	Merchant St
Directed Motor Vehicle Patrol on Merchant Street			
5/19/21 19:10	21BA003815	Juvenile Problem	Circle St
Mental health issue			
5/19/21 18:51	21BA003814	Suspicious Event	S Main St
5/19/21 18:37	21BA003813	Drugs - Suspicious	Prospect St
5/19/21 17:43	21BA003812	Prisoner	Fourth St
5/19/21 17:41	21BA003811	Prisoner - Lodging/Releasing	Fourth St
5/19/21 17:30	21BA003810	Custodial Interference - NonRep	Fourth St
5/19/21 16:02	21BA003809	Larceny - from a Person	Seminary St
5/19/21 15:27	21BA003808	Custodial Interference	East St
5/19/21 15:27	21BA003807	Traffic Stop	Washington Street
5/19/21 14:44	21BA003806	Directed Patrol - Other	Maple Ave
5/19/21 11:50	21BA003805	Directed Patrol - Other	Washington Street
5/19/21 11:45	21BA003804	911 Hangup	Beckley St

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Date/Time	Incident #	Call Type	Location
ORI: VT0120100		<u>Barre City Police Department</u>	
5/19/21 10:43	21BA003803	Assist - Public	N Main St
5/19/21 8:55	21BA003802		Bailey St
5/19/21 8:36	21BA003801	Suspicious Event	Barre City
5/19/21 8:13	21BA003800	Traffic Stop	Boyton Street
5/19/21 8:02	21BA003799	Traffic Stop	Corti St
5/19/21 7:43	21BA003798	Disorderly Conduct	Seminary St
5/19/21 7:40	21BA003797	Directed Patrol - Motor Vehicle	Hill St / Camp St
5/19/21 6:49	21BA003796	Directed Patrol - Motor Vehicle	Woodland Ave
5/19/21 6:35	21BA003795	Traffic Stop	Vt route 14 / trio trucking
5/19/21 6:24	21BA003794	Traffic Stop	Hope Cemetary
5/19/21 6:17	21BA003793	Directed Patrol - Motor Vehicle	Maple Avenue
5/19/21 5:43	21BA003792	Mental Health Issue	Maple Avenue
5/18/21 23:20	21BA003791	Roadway Hazard	Vt Route 62
Pedestrians on VT Rte. 62.			
5/18/21 22:42	21BA003790	Traffic Stop	Washington St / Liberty St
Traffic Stop for speeding on Washington Street.			
5/18/21 22:00	21BA003789	Directed Patrol - Motor Vehicle	Hill Street
Directed Motor Vehicle Patrol on Hill Street.			
5/18/21 21:55	21BA003788	Overdose	Smith St
5/18/21 21:31	21BA003787	Noise	South Main St
Noise Complaint on South Main Street			
5/18/21 20:23	21BA003786	Assist - Other	N Main St
Harassment on North Main Street.			
5/18/21 20:16	21BA003785	Assist - Other	Fourth St
5/18/21 20:10	21BA003784	Suspicious Event	French St
Agency Assist on French Street			

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Date/Time	Incident #	Call Type	Location
ORI: VT0120100 Barre City Police Department			
5/18/21 18:36	21BA003783	Assist - Agency	Seminary St
Agency Assist on N. Seminary Street			
5/18/21 17:35	21BA003782	Vandalism	South Main St
5/18/21 17:00	21BA003781	Assist - Agency	Maple Ave
Agency Assist on Maple Ave.			
5/18/21 16:27	21BA003780	Assist - Agency	N Main St
Agency assist on N. Main St.			
5/18/21 14:41	21BA003779	Stalking	East St
Public assist East St.			
5/18/21 14:34	21BA003778	Intoxication	Vt Route 62
Motor vehicle complaint RT 62.			
5/18/21 13:37	21BA003777	Assist - Agency	Maple Ave
agency assist maple ave			
5/18/21 13:26	21BA003776	Assist - Agency	Fourth St
agency assist barre city			
5/18/21 13:11	21BA003775	Motor Vehicle Complaint	North Main Street
Motor vehicle complaint N. Main St.			
5/18/21 11:44	21BA003774	Disorderly Conduct	N Main Street
Disorderly act on N Main Street.			
5/18/21 11:21	21BA003773	Traffic Stop	Washington St / Liberty St
Traffic stop for vehicle not inspected on Washington Street.			
5/18/21 10:45	21BA003772	Traffic Stop	washington st / a j sunoco
Traffic stop for speeding on Washington Street.			
5/18/21 10:38	21BA003771	Traffic Stop	Hill St / Washington St
Traffic stop for speeding on Washington Street.			
5/18/21 10:29	21BA003770	Traffic Stop	washington st / a j sunoco
Traffic stop for speeding on Washington Street.			
5/18/21 10:21	21BA003769	Directed Patrol - Motor Vehicle	Washington Street
Directed patrol- Traffic Enforcement on Washington Street			
5/18/21 10:07	21BA003768	Traffic Stop	North Main St
Traffic stop for vehicle not inspected on N Main Street.			
5/18/21 9:57	21BA003767	Traffic Stop	Maple Ave
Traffic stop for vehicle not inspected on Maple Ave.			
5/18/21 9:43	21BA003766	Traffic Stop	Brook Street
Traffic stop for vehicle not inspected on Brook Street.			
5/18/21 9:37	21BA003765	Sex Offender Compliance Check	Seminary St
SOR check barre city			
5/18/21 9:34	21BA003764	Traffic Stop	Maple Ave
Traffic stop for vehicle not inspected on Maple Ave.			

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Date/Time	Incident #	Call Type	Location
ORI: VT0120100 Barre City Police Department			
5/18/21 9:32	21BA003763	Trespass	Blackwell St
trespass blackwell st			
5/18/21 9:18	21BA003762	Traffic Stop	Warren St
Traffic stop on Warren Street for vehicle not inspected.			
5/18/21 9:12	21BA003761	Directed Patrol - Motor Vehicle	Maple Ave
Directed patrol- Traffic Enforcement on Maple Ave			
5/18/21 8:59	21BA003760	Traffic Stop	Beckley St / Second St
Traffic stop on Second Street for vehicle not inspected. Operator cited for no license.			
5/18/21 8:28	21BA003759	Traffic Stop	Berlin Street
Traffic stop for speeding on Prospect Street.			
5/18/21 8:22	21BA003758	Traffic Stop	Vt Route 62
Traffic stop for vehicle not inspected on Rt 62			
5/18/21 7:11	21BA003757	Traffic Stop	Washington St / Nelson St
Traffic stop on Washington St. for a speeding violation. Warning issued			
5/18/21 7:10	21BA003756	Directed Patrol - Other	Washington Street
An Officer conducted a directed patrol of Washington St. in response to speeding complaints.			
5/18/21 6:08	21BA003755	Directed Patrol - Motor Vehicle	Woodland Dr / Hill St
An Officer conducted a directed patrol of Woodland Dr. in response to speeding complaints.			
5/18/21 3:56	21BA003754	Assist - Agency	Thurston Pl
agency assist thurston place			
5/18/21 3:44	21BA003753	Directed Patrol - Other	Division St
An Officer conducted a directed patrol of Division St.			
5/17/21 22:52	21BA003752	Disturbance	Green Acres
Verbal disturbance at Green Acres			
5/17/21 22:30	21BA003751	Domestic Disturbance	Circle St
Verbal disturbance on Circle St.			
5/17/21 22:08	21BA003750	Suspicious Person	N Main St
Citizen assist Main Street			
5/17/21 21:14	21BA003749	Disturbance	Spaulding Street
Noise on Spaulding St.			
5/17/21 18:59	21BA003748	Property Return / Disposal	Fourth St
Property return.			
5/17/21 18:57	21BA003747	Directed Patrol - Motor Vehicle	Washington St / Hill St
Directed Patrol.			
5/17/21 18:27	21BA003746	Threats/Harassment	Green Acres #
Threats over Facebook.			
5/17/21 17:59	21BA003745	Traffic Stop	Highgate Drive
5/17/21 17:39	21BA003744	911 Hangup	Coolidge St
911 hang up			

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Date/Time	Incident #	Call Type	Location
ORI: VT0120100		<u>Barre City Police Department</u>	
5/17/21 17:39	21BA003743	Assist - Public	Fourth St Citizen assist. fourth street
5/17/21 15:55	21BA003742	Roadway Hazard	Branch St Roadway hazard on Branch St.
5/17/21 15:54	21BA003741	Noise	South Main St noise s main st
5/17/21 15:46	21BA003740	Larceny - from Motor Vehicle	South Vine Street Larceny from motor vehicle on Vine St.
5/17/21 14:36	21BA003739	Alarm - Security	North Main St
5/17/21 14:09	21BA003738	Assist - Agency	Bergeron St assist other green acres
5/17/21 14:00	21BA003737	Assist - Agency	Allen St agency assist allen st
5/17/21 13:25	21BA003736	Trespass	North Main Street trespass n main st
5/17/21 12:36	21BA003735	Prisoner - Lodging/Releasing	Fourth St prisoner lodging barre city
5/17/21 12:07	21BA003734	Assist - Other	North Main St assist other n main st
5/17/21 12:01	21BA003733	Assist - Other	North Main St assist other n main st
5/17/21 11:28	21BA003732	Welfare Check	Seminary St welfare check s main st
5/17/21 11:12	21BA003731	Assist - Public	Maple Ave / Seminary St public assist maple ave
5/17/21 9:54	21BA003730	Prisoner	Fourth Sreet
5/17/21 9:53	21BA003729	Prisoner - Lodging/Releasing	Fourth St prisoner lodging barre city
5/17/21 9:39	21BA003728	Arrest Warrant - In State	Summer St arrest warrant in state summer st
5/17/21 9:20	21BA003727	Training-In-Service	Fourth St
5/17/21 8:32	21BA003726	Assist - Agency	North Main St agency assist n main st
5/17/21 8:04	21BA003725	Training-In-Service	Fourth St
5/17/21 8:00	21BA003724	Assist - Agency	North Main Street
5/17/21 7:27	21BA003723	Traffic Stop	Maple Avenue

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Date/Time	Incident #	Call Type	Location
ORI: VT0120100 Barre City Police Department			
Traffic stop for a speeding violation on Maple Ave. Warning issued			
5/17/21 7:22	21BA003722	Directed Patrol - Motor Vehicle	Maple Avenue
An Officer conducted a directed patrol of Maple Ave. in response to speeding complaints.			
5/17/21 5:23	21BA003721	Directed Patrol - Motor Vehicle	Hill St / Camp St
Speed enforcement on Hill St.			
5/17/21 0:46	21BA003720	Suspicious Event	Dagmont Ave
An Officer responded to a suspicious complaint on Dagmont Ave.			
5/17/21 0:13	21BA003719	Transport - Prisoner	Fourth St
Transport			
5/16/21 23:16	21BA003718	Threats/Harassment	S Main St
5/16/21 21:07	21BA003717	Suspicious Vehicle	S Main St
5/16/21 20:40	21BA003716	Larceny - Retail Theft	N Main Street
5/16/21 20:28	21BA003715	Juvenile Problem	S Main St
5/16/21 19:25	21BA003714	Assist - Public	Highgate Dr
5/16/21 19:18	21BA003713	Suspicious Vehicle	Maplewood Ave
Suspicious vehicle on Maplewood Ave			
5/16/21 18:47	21BA003712	Assist - Public	Fourth St
public assist barre city			
5/16/21 17:44	21BA003711	Prisoner	Fourth St
5/16/21 16:13	21BA003710	Robbery	North Main St

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Date/Time	Incident #	Call Type	Location
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ORI: VT0120100

Barre City Police Department

PRESS RELEASE

INCIDENT: 21BA003710 Robbery & Larceny

OFFICER: Officer McGowan, Officer Lewis, Officer Gaylord, K9 Mike

DATE/TIME: May 16th 2021, 1615 hours

LOCATION: Dollar General, 540 North Main St., Barre City

VIOLATION: Larceny from a Person VT Title 13 VSA 2503
Petit Larceny VT Title 13 VSA 2502

ACCUSED: Jamie Jones, 41

SUMMARY OF INCIDENT: On the above date & time, Officer McGowan and Officer Lewis were dispatched to a report of a robbery at the Dollar General on North Main Street. Officer McGowan responded to the scene and spoke to the victims who had described the suspect and vehicle. Officer Lewis as well as Law Enforcement Officers from the Department of Liquor Control and Berlin Police Department made contact with two vehicle's matching the description but they were not the suspect .

At approximately 1629 hours, as Officer Lewis was en route to Dollar General, she observed a male on North Main Street who matched the suspect's description . The male waved at her and she made contact. The male admitted to committing the offense and was taken into custody . An Officer from Berlin PD located the suspect vehicle and Officer Gaylord subsequently deployed K9 Mike for an external sniff of the vehicle who alerted to the odor of narcotics and the vehicle was seized.

Jones was processed and interviewed at which time he admitted to having committed the robbery. A search was conducted of his vehicle and drug paraphernalia was located.

Jones was lodged and held on lack of \$5,000 bail. Jones is due in court on Monday May 17th 2021.

5/16/21 16:03	21BA003709	Traffic Stop	Hill St / Camp St
5/16/21 15:53	21BA003708	Suspicious Vehicle	Elmwood Cemetery
5/16/21 15:27	21BA003707	Assist - Agency	North Main St
agency assist n main st			
5/16/21 13:51	21BA003706	Arrest Warrant - In State	Kings Row
arrest warrant in state barre town			
5/16/21 13:28	21BA003705	Assist - Other	Washington St
assist other washington st			
5/16/21 13:01	21BA003704	Assist - Other	North Main Street
assist other n main st			
5/16/21 12:31	21BA003703	Motor Vehicle Complaint	Howard St

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Date/Time	Incident #	Call Type	Location
ORI: VT0120100			
<u>Barre City Police Department</u>			
mv complaint howard st			
5/16/21 11:58	21BA003702	Assist - Public	Fourth St
Public assist occurring in Barre Town, referred to BTPD			
5/16/21 11:18	21BA003701	TRO/FRO Violation	South Main St
5/16/21 10:38	21BA003700	Suspicious Person	South Main Street
suspicious person s main st			
5/16/21 10:19	21BA003699	Drugs - Possession	South Main St
Traffic stop for inspection violation leads to female cited for operating without license and possession of drugs			
5/16/21 9:55	21BA003698	Disorderly Conduct	North Main St
DC n main st			
5/16/21 9:46	21BA003697	Traffic Stop	Blanchard Block
Traffic stop on Merchant's Row			
5/16/21 7:29	21BA003696	Prisoner - Lodging/Releasing	Fourth St
A prisoner held on protective custody overnight was released.			
5/16/21 7:23	21BA003695	Prisoner - Lodging/Releasing	Fourth St
A citizen who was detained in protective custody was released.			
5/16/21 6:14	21BA003694	Larceny - from Motor Vehicle	Maple Ave
A resident of Maple Ave. reported her car was broken into and items were stolen.			
5/16/21 3:05	21BA003693	Runaway	Thurston Pl
Runaway juvenile on Thurston Pl.			
5/16/21 2:48	21BA003692	Directed Patrol - Other	Division St
An Officer conducted a directed patrol.			
5/16/21 2:44	21BA003691	Traffic Stop	Berlin St / Rt 62
5/16/21 1:29	21BA003690	Suspicious Event	Washington St
Suspicious event on Washington St.			
5/16/21 0:22	21BA003689	Assist - Public	Hawes Pl
5/15/21 23:41	21BA003688	Disorderly Conduct	Second St
5/15/21 23:25	21BA003687	Assist - Public	Second Street
5/15/21 23:20	21BA003686	Traffic Stop	N Main Street
traffic stop for defective equipment on n main st			
5/15/21 22:50	21BA003685	Noise	Pearl Street
Noise complaint on Pearl St			
5/15/21 22:38	21BA003684	Disturbance	Park Street
Disturbance on Park St.			
5/15/21 20:47	21BA003683	Suspicious Vehicle	Hope Cemetery

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Date/Time	Incident #	Call Type	Location
ORI: VT0120100 <u>Barre City Police Department</u>			
suspicious vehicle at Hope Cemetery			
5/15/21 20:40	21BA003682	Traffic Stop	N Seminary St / Laurel St
5/15/21 20:36	21BA003681	Traffic Stop	East Montpelier Rd
traffic stop for speed on Maple Ave			
5/15/21 20:16	21BA003680	Directed Patrol - Motor Vehicle	Maple Ave
directed speed enforcement on Maple Ave			
5/15/21 19:32	21BA003679	Disturbance	Marcell Ave
Disturbance on Delmont St.			
5/15/21 19:11	21BA003678	Juvenile Problem	Highate Apartments
Report of vandalism at Highgate Apts			
5/15/21 18:45	21BA003677	Alarm - Security	S Main St
False alarm on South Main St.			
5/15/21 18:25	21BA003676	Traffic Stop	S Main St
5/15/21 18:10	21BA003675	Threats/Harassment	Ayers St
Threats/Harassment on Ayers St			
5/15/21 18:00	21BA003674	Traffic Stop	Elmwood Ave
5/15/21 17:54	21BA003673	Traffic Stop	Fifth St / N Main St
5/15/21 17:17	21BA003672	Motor Vehicle Complaint	Washington Street
Motor vehicle complaint on Washington St.			
5/15/21 16:27	21BA003671	Assist - Public	Long St
public assist long st			
5/15/21 16:22	21BA003665	Trespass	Gable Place
trespass n main st			
5/15/21 15:55	21BA003670	Prisoner	Fourth St
5/15/21 15:54	21BA003669	Prisoner - Lodging/Releasing	Fourth St
prisoner lodging barre city			
5/15/21 15:14	21BA003668	Threats/Harassment	Metro Way
Report of harassing behavior on South Main St.			
5/15/21 15:08	21BA003667	Prisoner	Fourth St
5/15/21 14:44	21BA003666	Suspicious Person	Blackwell St
suspicious person blackwell street			
5/15/21 13:08	21BA003664	Prisoner	Fourth St
5/15/21 13:05	21BA003663	Prisoner - Lodging/Releasing	Fourth St
Intake and release of male prisoner on arrest warrant			

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ORI: VT0120100		<u>Barre City Police Department</u>	
5/15/21 12:34	21BA003662	<i>Juvenile Problem</i>	Vine St
juvenile problem vine st			
5/15/21 12:13	21BA003661	<i>Juvenile Problem</i>	Highgate Dr
juvenile problem highgate drive			
5/15/21 12:05	21BA003660	<i>Assist - Public</i>	N Main St
public assist n main st			
5/15/21 11:17	21BA003659	<i>Drugs - Possession</i>	Elm St / Jefferson St
5/15/21 11:10	21BA003658	<i>Traffic Stop</i>	Merchants Row / TD Bank
Traffic stop on Merchants Row			
5/15/21 10:20	21BA003657	<i>Arrest Warrant - In State</i>	Seminary St
arrest warrant in state n main st			
5/15/21 10:15	21BA003656	<i>Trespass</i>	Brook St
trespass brook street			
5/15/21 9:44	21BA003655	<i>Assist - Agency</i>	Brook St
agency assist brook st			
5/15/21 7:20	21BA003654	<i>Domestic Disturbance</i>	Spaulding St
5/15/21 6:01	21BA003653	<i>Trespass</i>	City Hall Park
Male sleeping in City Hall Park.			
5/15/21 5:12	21BA003652	<i>Directed Patrol - Motor Vehicle</i>	Maple Ave / N Main St
Speed enforcement on Maple Ave.			
5/15/21 2:51	21BA003651	<i>Juvenile Problem</i>	Elm St / Mathewson Playground
5/15/21 1:15	21BA003650	<i>Intoxication</i>	North Main Street Barre City
5/15/21 1:04	21BA003649	<i>Welfare Check</i>	Fairview St
Welfare check on Fairview St.			
5/15/21 0:20	21BA003648	<i>Traffic Stop</i>	Elm St / Jefferson St
traffic stop for defective equipment on Jefferson St			
5/14/21 23:33	21BA003647	<i>911 Hangup</i>	Brooklyn St
911 Hang up call on Brooklyn Street.			
5/14/21 23:19	21BA003646	<i>Traffic Stop</i>	N Main St
Traffic Stop on North Main Street for Speeding.			
5/14/21 23:00	21BA003645	<i>Disorderly Conduct</i>	Washington St
report of a disturbance on Washington St			
5/14/21 22:48	21BA003644	<i>Trespass</i>	Summer St
5/14/21 22:18	21BA003643	<i>Traffic Stop</i>	East Parkside Terrace
Traffic Stop for speeding on South Main Street			
5/14/21 21:57	21BA003642	<i>Noise</i>	S Main St

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Date/Time	Incident #	Call Type	Location
ORI: VT0120100			
<u>Barre City Police Department</u>			
Noise Complaint on South Main Street.			
5/14/21 21:15	21BA003641	Suspicious Event	East St
Suspicious Event on East Street			
5/14/21 20:38	21BA003640	Loitering / Vagrancy	N Main St
Loitering on North Main Street,			
5/14/21 20:37	21BA003639	Overdose	Spaulding St
Overdose on Spaulding St			
5/14/21 20:06	21BA003638	Suspicious Person	N Main St
Suspicious Person on North Main Street			
5/14/21 19:49	21BA003637	Traffic Stop	Windywood Road
traffic stop for expired registration sticker on Windywood Rd			
5/14/21 19:13	21BA003636	Directed Patrol - Motor Vehicle	Washington Street
Directed speed enforcement on Washington St			
5/14/21 19:10	21BA003635	Property - Lost	n main st / north country bank
Lost Property on North Main Street			
5/14/21 18:21	21BA003634	Loitering / Vagrancy	Prospect St / Gustos
Trespass issue on Prospect St			
5/14/21 18:04	21BA003633	Accident - Property damage only	N Main St
5/14/21 17:48	21BA003632	Mental Health Issue	Pearl St
Mental Health Issue on Pearl St			
5/14/21 17:41	21BA003631	Intoxication	N Main St
Intoxication On North Main Street			
5/14/21 16:30	21BA003629	Juvenile Problem	Highgate Drive
An Officer took a reprot concerning a vandalism at the Highgate apartment complex.			
5/14/21 16:25	21BA003630	Property - Lost	Smith St
Report of stolen license plates			
5/14/21 16:18	21BA003628	Assist - Agency	Fourth St
5/14/21 14:52	21BA003627	Noise	Bromur St
Noise complaint on Bromur St.			
5/14/21 14:48	21BA003626	Suspicious Event	N Main St
Officers responded to a disturbance call on N. Main St.			
5/14/21 14:17	21BA003625	Threats/Harassment	Chatot St
An Officer spoke with a young woman about internet safety			
5/14/21 13:52	21BA003624	Assist - Agency	Summer Street
Assist to DCF on Summer St.			
5/14/21 13:32	21BA003623	Welfare Check	Washington St
Officers conducted a welfare check on a resident of Washington St.			
5/14/21 12:59	21BA003622	Disturbance	Hill St

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Date/Time	Incident #	Call Type	Location
ORI: VT0120100 Barre City Police Department			
Landlord-tenant dispute on Hill St.			
5/14/21 12:24	21BA003621	Traffic Stop	Berlin St / Rt 62
Traffic stop on Berlin St.			
5/14/21 12:23	21BA003620	Assist - Agency	Maple Ave
An Officer accompanied a DCF social worker during a home visit.			
5/14/21 11:43	21BA003619	Traffic Stop	Allen St
Traffic stop on Allen St.			
5/14/21 10:45	21BA003618	Assist - Public	Fourth St
Parking complaint on Seminary St.			
5/14/21 9:35	21BA003617	Threats/Harassment	Elmore St
Issues with a citizen regarding a fire inspection			
5/14/21 5:26	21BA003616	Directed Patrol - Motor Vehicle	washington st / a j sunoco
5/14/21 5:22	21BA003615	Directed Patrol - Motor Vehicle	Hill St / Washington St
Speed enforcement on Hill St.			
5/13/21 23:22	21BA003614	Traffic Stop	Blackwell St
Traffic stop for defective equipment on Blackwell Street.			
5/13/21 22:38	21BA003613	Noise	Hawes Place
Noise complaint on Hawes Place			
5/13/21 22:24	21BA003612	Supervisory Duties - Case review	Fourth St
Supervisory Duties- Case Review			
5/13/21 21:23	21BA003611	Noise	Barre City
Noise Complaint on North Main Street			
5/13/21 21:02	21BA003610	Motor Vehicle Complaint	Westwood Parkway
Motor Vehicle Complaint on Westwood Parkway			
5/13/21 20:25	21BA003609	Traffic Stop	Berlin St
Traffic Stop for using a cell phone on North Main Street.			
5/13/21 20:07	21BA003608	Traffic Stop	N Main St / Merchant St
Traffic stop for squealing tires on Seminary Street.			
5/13/21 20:01	21BA003607	Assist - K9	Us Route 2
K9 assist to VSP in East Montpelier			
5/13/21 19:35	21BA003606	Disorderly Conduct	N Seminary St
Subjects yelling on Seminary St			
5/13/21 19:22	21BA003605	Assist - Public	Palmisano Plz
Animal issue on Palmisano Plaza.			
5/13/21 19:07	21BA003604	Traffic Stop	Portland St / Prospect St
Traffic stop for squealing tires on Metro Way.			
5/13/21 18:23	21BA003603	Animal Problem	Airport Rd
5/13/21 18:13	21BA003602	Juvenile Problem	Brook St
Juvenile problem on Brook St			

Media Log Report

Rev.01/26/12

From: 05/13/2021 1:20**To:** 05/20/2021 6:27

Date/Time	Incident #	Call Type	Location
ORI: VT0120100		<u>Barre City Police Department</u>	
5/13/21 17:56	21BA003601	<i>Motor Vehicle Complaint</i>	N Main St / Richardson Rd
Motor Vehicle Complaint on North Main Street			
5/13/21 17:47	21BA003600	<i>Arrest Warrant - In State</i>	Fourth St
In-State Arrest Warrant on Fourth Street.			
5/13/21 17:43	21BA003599	<i>Disorderly Conduct</i>	N Main St
5/13/21 17:16	21BA003598	<i>Traffic Stop</i>	Merchant's Row
Traffic Stop for using a cell phone while driving on North Main Street.			
5/13/21 17:02	21BA003597	<i>Alarm - Security</i>	N Main St
Alarm on North Main Street			
5/13/21 16:54	21BA003596	<i>Disorderly Conduct</i>	Hawes Pl
Disturbance on Hawes Place			
5/13/21 15:46	21BA003595	<i>Welfare Check</i>	Keith Ave
Welfare check requested on Keith Ave.			
5/13/21 15:18	21BA003594	<i>Fire - Rescue / MV Accident</i>	Burnham St
Investigated single car accident on Burnham Street.			
5/13/21 14:03	21BA003593	<i>Assist - Public</i>	Camp St
Public assist at the police department.			
5/13/21 11:51	21BA003592	<i>Suspicious Event</i>	Playground 2000
Report of a female possibly overdosing and seizing at Playground 2000, female claimed she had experienced a panic attack			
5/13/21 11:25	21BA003591	<i>TRO/FRO Service</i>	Fourth St
TRO service Barre City.			
5/13/21 11:02	21BA003590	<i>Assist - Agency</i>	Fourth St
5/13/21 10:32	21BA003589	<i>Suspicious Event</i>	N Main St
Arrest for operating without owners consent on N. Main St.			
5/13/21 10:28	21BA003588	<i>Assist - Public</i>	Boyce St
Citizen assist involving property on Boyce St.			
5/13/21 9:20	21BA003587	<i>Prisoner - Lodging/Releasing</i>	Fourth St
Male released from protective custody and provided a ride home			
5/13/21 8:11	21BA003586	<i>Assist - Public</i>	Fourth St
Public assist Barre City.			
5/13/21 6:54	21BA003585	<i>Assist - Agency</i>	Paine Tpke N
Agency assist			
5/13/21 5:23	21BA003584	<i>TRO/FRO Service</i>	Fourth St
5/13/21 4:59	21BA003583	<i>Directed Patrol - Motor Vehicle</i>	Merchant St
Speed enforcement on Merchant St.			
5/13/21 4:58	21BA003582	<i>Directed Patrol - Motor Vehicle</i>	Washington Street

Media Log Report

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From: 05/13/2021 1:20

To: 05/20/2021 6:27

Date/Time	Incident #	Call Type	Location
ORI: VT0120100 <u>Barre City Police Department</u>			
5/13/21 1:35	21BA003581	Traffic Stop	Smith St / Blackwell St
Traffic Stop for driving with no rear illumination at night on Smith Street			
5/13/21 1:20	21BA003580	Assist - Agency	Paine Tpke N
Assist to Berlin Police Department: Disturbance on Paine Turnpike.			
Total Incidents		245	